

PIONEER-SARAH CREEK WATERSHED MANAGEMENT COMMISSION

Minutes - Regular Meeting

December 13, 2007

1. **CALL TO ORDER.** The regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 4:34 p.m., Thursday, December 13, 2007, by Chair Lisa Whalen at Independence City Hall, 1920 County Road 90, Maple Plain, MN.

Present: Sylvia Walsh, Greenfield; Carole Peter, Independence; John Sweeney, Maple Plain; Don Johnston, Medina; Lisa Whalen, Minnetrista; Jim Kujawa, Hennepin County Department of Environmental Services (HCDES); John Barten, Three Rivers Park District (TRPD); and Judie Anderson, JASS, Administrator.

Not represented: Loretto.

Also present: Dick Picard, Medina.

2. **APPROVE AGENDA.*** Motion by Walsh, second by Sweeney to approve the revised Agenda. Motion carried.

3. **CONSENT ITEMS.** Motion by Johnston, second by Walsh to approve the consent items:

a. **Minutes*** of the November meeting.

b. December **Treasurer's Report and Claims,*** including an additional claim from Campbell-Knutson in the amount of \$513.00 for legal services in the Distinctive Group/Greenfield Surety matter.

Motion carried.

4. **OPEN/PUBLIC.** No one wished to speak re non-agenda items.

5. **ACTION ITEMS.**

a. **2002-12 Cavanaugh Run, Greenfield.*** The Commission holds a surety of \$6,500 for the proper construction and monitoring of one wetland basin on this project. The wetland replacement was proposed to be 5,000 SF of new wetland (type 2) and 4,000 SF of upland buffer adjacent to the new wetland. Monitoring in 2007 determined the areas graded in 2006 have established the wetland and buffer sizes necessary to meet the original wetland replacement plan requirements. Motion by Whalen, second by Walsh to reduce the surety by the amount of \$2,500 upon receipt of proof of recording of the proper restrictions and covenants over the wetland and buffer areas. Motion carried. The Commission will continue to hold \$4,000 to ensure satisfactory completion of the monitoring process.

b. **2007-07 Heritage Woods of Greenfield.*** This is an 80-acre parcel located west of Pioneer Trail on the south line of Hanover. The applicant developed nine single-family residential lots on the property. Plans include 0.44 acres of wetland impacts with on-site replacement of 0.88 acres. In addition, the applicant proposed on-site wetland restoration of approximately five acres of new wetlands and five acres of public value wetlands to be placed in the BWSR wetland bank. A letter of credit for \$45,000 to cover the 0.88 acres of wetland replacement construction and monitoring was delivered to the City of Greenfield in August. The City forwarded it to the Commission where Staff determined the language therein required modification. The Applicant has requested a reduction in the construction escrow prior to revising the LOC language. Staff inspected the constructed wetland replacement areas and determined the replacement wetland and buffers appeared to be constructed and seeded according to the plans. Motion by Walsh, second by Sweeney to reduce the replacement surety by the amount of \$25,000. In addition, the replacement surety will be reduced an additional \$7,500 upon receipt of proof of recording of the proper restrictions and covenants over the wetland and buffer areas. Motion carried. The Commission will continue to hold \$5,000 as replacement surety after the proof of recording is received as well as \$7,500 to ensure satisfactory completion of the monitoring process.

6. **OTHER BUSINESS.**

a. **Correspondence.**

1) **Minnesota Wetland Conference**, January 30, 2008. Information at www.mn.wetlandprofessionals.org.

2) **Minnesota Water Resources Conference** presentations online at <http://wrc.umn.edu/waterconf/>.*

*enclosure in meeting packet or available at meeting

b. A draft Work Plan for the **Lake Sarah Excess Nutrient TMDL Project** was provided to the Commissioners. The Commission is requesting funding of \$35,000 from PCA to develop the work plan. Data collection will begin in January 2008 and the final TMDL report will be completed in Spring 2009. The draft Work Plan is currently at MPCA for final review and comment prior to issuance of a contract agreement. It is anticipated the contract will be available at the Commission's January meeting.

c. **Clean Water Legacy Act (CWLA) Animal Nutrient Management Program.** The Commissioners continued their discussion re ways to promote the program. Fliers were distributed by LICA to local business establishments. As a result, Staff received approximately six calls from interested parties, but none were within the Lake Independence watershed area.

- 1) Staff is drafting a letter for the Chair's signature to the cities reminding them about the program.
- 2) The Commission will host an informational lunch meeting for local livestock owners in January or February. Peter will contact Cindy Patnode re the timing of the luncheon and local eating establishments re available facilities and pricing. Whalen, Peter and Kujawa will do a drive-around to identify likely invitees.
- 3) Independent work sessions will be scheduled with Independence and Medina staffs and councilors. Anderson will contact the administrators in those cities.
- 4) Commission Staff will continue to work with four landowners on livestock runoff control projects.

d. Anderson will develop the **2007 newsletter** so that it can be published in January in time to announce CWLA-related events.

7. **STAFF REPORT.** See Staff Report for status of open project reviews and other on-going activities requiring no action or updates. It appears on the Commission's website as part of the meeting packet.

8. **ADJOURNMENT.**

Motion by Johnston, second by Peter to adjourn. Motion carried. The meeting was adjourned at 5:35 p.m.

Respectfully submitted,



Judie A. Anderson
Administrator
JAA:tim

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