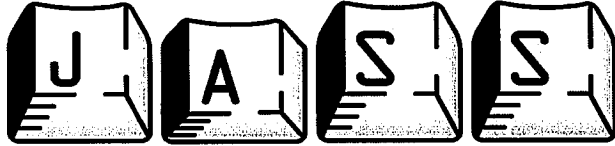


Pioneer-Sarah Creek Watershed Management Commission
Treasurer's Report

	A	B	C	D	E	F	K	L	M	V
1				Budget 2010 approved May 2009	Budget 2010 rev June 2009	Budget 2010 adj March 2010	May-10	Jun-10	Jul-10	Budget Year 2010
2	EXPENSES (italicized number denote f									
3	Technical Services									
4			Project Reviews	13,000	13,000	13,000				-
5			Technical Support	300	300	300				-
6			Wetland Reviews	5,000	5,000	5,000				-
8			Misc. Projects							-
9			Subtotal	18,300	18,300	18,300	0.00			0.00
10	Administrative Services									-
11			Administrative	32,000	32,000	32,000	3,953.02	2,585.64	3,428.01	19,523.42
12			Legal	1,000	1,000	1,000			87.00	87.00
13			Audit	4,500	4,500	4,500	4,500.00			4,500.00
14			Insurance	3,500	3,500	3,500				-
15			Website	3,000	3,000	3,000	212.00	54.50	243.50	976.60
16			Project Reviews	2,500	2,500	2,500			45.34	102.52
17			Wetland Reviews - Admin/Legal	1,500	1,500	1,500		25.22	19.85	48.92
18			Second Generation Plan	2,000	2,000	2,000	1.22		206.47	230.83
19			Subtotal	50,000	50,000	50,000	8,666.24	2,665.36	4,030.17	25,469.29
20	Project Expenses									
21			General Projects - Admin support	3,500	3,500	3,500				-
22			Lakes Monitoring	6,800	6,800					-
23			TRPD			3,780				-
24			CAMP			2,370				-
25			Stream Monitoring	10,500	6,500	7,500				-
26			Macroinvertebrate Mon.	1,600	1,600	1,600				-
27	Water Quality Goals - Lake Independence									-
30	Lake Independence - CWLA 2010									-
31			Nutrient Mgmt - Onsite Assesment							-
32			Nutrient Mgmt - HCES/Admin						53.35	53.35
33			Buffer Standards	5,000	5,000	5,000				-
34	Lake Sarah Project (1990)									-
35			Lake Level Monitoring				41.24	117.21	59.78	272.29
36			Water Control - Lake Sarah							-
41	Loretto Wetland									-
42	Nutrient Management									-
43	Education									
44			General Education	2,000	2,000	3,800	429.53	591.21	30.25	2,561.23
45			Blue Thumb			500				
46			Inde Clean Water Res Fair			250				
47			WMWA Projects			500				
48			MN Lakes at Risk CD Campaign			250		250.00		
49			Stakeholder Survey			200		200.00		
50			Contingency	4,300	4,300	1,787				-
51			Subtotal	33,700	29,700	31,037	470.77	1,158.42	143.38	2,886.87
52	Other									
53			Capital Improvement Projects	5,000	5,000	5,000				-
54	Manure Management									-
56	Future TMDLs									-
57			Water Monitoring	20,000	20,000	20,000				-
58			Staff Support	4,000	4,000	4,000				275.63
59			Third Generation Plan	7,500	7,500	7,500				-
60	Future Projects - Build Reserve									-
61			SWAG - Watershed-wide Monitoring						9.57	332.03
62	Contingency									-
63	Miscellaneous - bank charges									-
64	To Reserves									-
65			Subtotal	36,500	36,500	36,500.00	-	-	9.57	607.66
66	TOTAL - month						9,137.01	3,823.78	4,183.12	
67	TOTAL - 2010			138,500	134,500	135,837	25,254.26	29,078.04	33,261.16	28,963.82

Pioneer-Sarah Creek Watershed Management Commission
Treasurer's Report

	A	B	C	D	E	F	K	L	M	V
1				Budget 2010 approved May 2009	Budget 2010 rev June 2009	Budget 2010 adj March 2010	May-10	Jun-10	Jul-10	Budget Year 2010
68	INCOME									
69	From Reserves			51,200	47,200	38,537				-
70	Member Dues			72,800	72,800	72,800		15,999.47		55,974.92
71	Lake Sarah TMDL Implementation									-
72	Lake Sarah Grant (1990)									-
73			WOMP Grant (1995)							-
74			NRICH			10,000				10,000.00
75	Project Review Fees			10,000	10,000	10,000				-
76	Project Review Fees - returned									-
77	WCA Fees			4,000	4,000	4,000				-
78	NPDES-II Educa Fees									-
79	Lake Independence TMDL									-
80			Loretto Wetland -TRPD							-
81			Nutrient Management							-
82			Hennepin County Reimbursement							-
83	Future TMDLs									-
84	Interest - 4M Fund			500	500	500	3.28	5.37		47.23
85	TOTAL - month						3.28	16,004.84	-	66,022.15
86	TOTAL 2010			138,500	134,500	135,837	50,017.31	66,022.15	66,022.15	66,022.15
87	2010 CASH SUMMARY									
88	Checking - US Bank									
89	4M Fund					105,964.61	130,727.66	142,908.72	138,725.60	
90	Cash on Hand					105,964.61	130,727.66	142,908.72	138,725.60	
91	Wetland Conservation Act - Sureties/Escrows Held									
92	WCA - Mitiga Surety					6,802.60				
93	WCA - Mon Surety					9,474.66				
94	WCA - Admin Escrow					3,629.72				
95			TOTAL - Wetland Escrows			19,906.98	19,906.98	19,906.98	19,906.98	19,906.98
96										
97	Lake Indence MEP Grant									
98			Revenue			24,500.00				
99			Expense			(23,269.62)				
100			TOTAL - MEP Grant			1,230.38	1,230.38	1,230.38	1,230.38	1,230.38
101										
102	Total Encumbered Funds					21,137.36	21,137.36	21,137.36	21,137.36	
103	Total Unencumbered Funds					84,827.25	109,590.30	121,771.36	117,588.24	
104										
105										
106	Claims			G/L Acct #						
107			JASS							
108			admin	51100		3,428.01				
109			SWAG	56340		9.57				
110			Management Plan	54110		206.47				
111			website	51400		108.50				
112			education	59000		30.25				
113			project reviews	55140		45.34				
116			WCA	57000		19.85				
117			Lake Inde TMDL	56330		53.35				
118			Lake Sarah TMDL	56330		59.78				
119			Campbell Knutson - legal	52100		87.00				
131			eye 4 image - website	51400		135.00				
132										
133										
134										
135			Total Claims Current Month			4,183.12				
136										



Your Virtual Administrator

3235 Fernbrook Lane Plymouth MN 55447

Pioneer-Sarah Creek Watershed Management Commission
3235 Fernbrook Lane Plymouth, MN 55447

July 8, 2010

						Total Project Area	
Administrative	4.57	50.00	228.500				
Administrative	36.71	55.00	2,019.050				
Admin - Offsite	4.97	65.00	323.050				
Office Support	2.50	200.00	500.000				
Public storage	2.92	1.00	2.920				
Data Processing/File Mgmt	0.50	50.00	25.000				
Photocopies	644.00	0.11	70.840				
Color Copies	438.00	0.25	109.500				
Scanned Documents	201.00	0.50	100.500				
Office Supplies	16.83	1.00	16.830				
Postage	25.46	1.25	31.825	3,428.015		Administration	
Admin - SWAG	0.17	55.00	9.350				
SWAG - copies	2.00	0.11	0.220				
SWAG - scans		0.25	0.000	9.57		SWAG	
Admin - Management Plan	3.75	55.00	206.250				
Admin - Management Plan		50.00	0.000				
Admin - Management Plan- copies	2.00	0.11	0.220	206.470		Management Plan	
Website - pages, links, uploads	2.17	50.00	108.500				
Website - admin		55.00	0.000	108.500		Website	
Education - Admin	0.54	55.00	29.700				
Education - copies	5.00	0.11	0.550				
Education - postage		1.25	0.000	30.250		Education	
Project Reviews - Secre	0.42	50.00	21.000				
Project Reviews - Admin	0.08	55.00	4.400				
Project Reviews - Copies	4.00	0.11	0.440				
Project Reviews - Color Copies	54.00	0.25	13.500				
Project Reviews - Scanned Docs	12.00	0.50	6.000				
Project Reviews - Postage		1.25	0.000	45.340		Project Reviews	
WCA - Administrative	0.25	55.00	13.750				
WCA - Copies	10.00	0.11	1.100				
WCA - Scanned docs	10.00	0.50	5.000				
WCA - Postage - Cavanaugh		1.25	0.000	19.850		WCA	
Lake Independence TMDL - Secre	0.33	50.00	16.500				
Lake Independence TMDL - Admin	0.67	55.00	36.850				
Lake Independence TMDL - Postage		1.25	0.000	53.350		Lake Inde TMDL	
Lake Sarah TMDL - Admin	0.75	55.00	41.250				
Lake Sarah TMDL - Copies	14.00	0.11	1.540				
Lake Sarah - Color Copies	1.00	0.25	0.250				
Lake Sarah TMDL - Scanned docs	30.00	0.50	15.000				
Lake Sarah TMDL - Postage	1.39	1.25	1.738	59.778		Lake Sarah TMDL	
			3,961.123	3,961.123			

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
317 Eagandale Office Center
1380 Corporate Center Curve
Eagan, Minnesota 55121
(651) 452-5000

Pioneer-Sarah Creek Watershed Mgmt. Commission
c/o Ms. Judie A. Anderson
3235 Fernbrook Lane
Plymouth MN 55447

Page: 1
June 30, 2010
Account # 1478-000G
117

RE: GENERAL MATTERS
SERVICES RENDERED TO DATE:

		HOURS	
06/08/2010			
JJJ	Emails with Judie; research and respond re: BWSR for nonperforming watersheds.	0.60	<u>87.00</u>
	AMOUNT DUE	0.60	<u>87.00</u>
	TOTAL CURRENT WORK		87.00
	PREVIOUS BALANCE		\$29.00
01/25/2010	Payment - thank you		-29.00
	TOTAL AMOUNT DUE		<u>\$87.00</u>

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



eye 4 image, inc.

www.eye4image.com

6795 Woodhill Trail
Eden Prairie, MN 55346

952-294-0945

Invoice

Date	Invoice #
5/15/2010	53331

Bill To
Pioneer Sarah Creek WMO C/O JASS 3253 Fernbrook Lane Plymouth, MN 55447

Services Through	Payment Terms	Due Date
7/1 - 9/30/10	Net 30	6/14/2010

Quantity	Description	Unit Price	Extension
3	Web Site Hosting * Preferred Client Rate	10.00	30.00
3	Alacri Content Management Special	35.00	105.00

Did you know we offer Web Site Promotion... give us a call for details!	Total	\$135.00
*Note: eye 4 image invoices quarterly. Our vendors require payment in advance. As a result, eye 4 image also requires payment of re-occurring fees in advance. Payment of re-occurring fees must be received by the last business day of the month due or services will lapse, resulting in a re-connection fee of \$75.	Payments/Credits	\$0.00
	Balance Due	\$135.00

MEMORANDUM

TO: Pioneer-Sarah Creek Watershed Management Commission
FROM: James Kujawa, Hennepin County Dept. of Environmental Services (HCDES)
DATE: July 8, 2010
SUBJECT: Staff Report

2002-12 Cavanaugh Run, Greenfield. This site has yet to have its wetland replacement plan approved by the Technical Evaluation Panel (TEP) due to various disturbances in the wetland and buffer areas between 2002 and 2006. In 2007 the final shape and seeding was completed per the original replacement plan requirements. In 2008 the necessary restrictions and covenants to the property deed were recorded. The buffer signage was also established. In 2009 it was determined the replacement plan developer had abandoned their responsibility to continue monitoring and establishing the site per WCA requirements. The Commission holds a surety of \$3,000 for the proper construction and monitoring of the wetland basin on this project. The Commission's attorney has indicated that a portion of the monitoring surety can be used to pay administrative costs that have exceeded the amount of the Administrative escrow.

The original wetland replacement was proposed to be 5,000 SF of new wetland (type 2) and 4,000 SF of upland buffer adjacent to the new wetland. Current and previous monitoring determined the wetland to be 5,108 SF and the buffer to be 4,163 SF.

Staff visited the site on June 10, 2010 and some of the buffer area is still being mowed by the current landowners. The mowing needs to stop to meet the buffer intent of the replacement plan. Staff will follow up with the landowners to ensure they understand their role in the proper development of this wetland and follow up with a site visit in July.

2007-07 Heritage Woods of Greenfield. This is an 80-acre parcel located west of Pioneer Trail on the south line of Hanover. The applicant developed nine single-family residential lots on the site. Plans approved by the Commission include 0.44 acres of wetland impacts with on-site replacement of 0.88 acres (dedicated in basin A). An excess of wetland and buffer creation of 4.2 acres NWC and 4.7 acres PVC is proposed to be banked. In 2008, the TEP approved 1.26 acres of credit for deposit into the BWSR wetland bank. The 2008 monitoring report indicated the site is progressing as expected. The wetland has been established although there are some buffer issues. The Commission is currently holding a cash replacement escrow of \$2,500.

A Technical Evaluation Panel (TEP) was convened July 27, 2009 to determine if progress on the buffers is sufficient to certify wetland credits for deposit into the Board of Water and Soil Resources (BWSR) wetland bank program. The TEP determined the site was being maintained properly, but establishment of native vegetation was inadequate for certification at that time. Another TEP was convened on September 10, 2009. From that meeting the TEP recommended and the Commission approved certifying 0.21 acres of type 4 wetland at their September meeting. These credits were accepted by BWSR and deposited into the WCA bank in November 2009. An additional 2.0 acres of upland buffer was certified and deposited into the WCA bank in March 2010.

2007-10 Little Long Lake Boat Launch, Minnetrista. On behalf of HCDES, the Commission sponsored a Hennepin County Natural Resource Incentive for Critical Habitat (NRICH) grant application to install a small diversion in the parking area of the boat launch. The diversion will redirect the water from the parking lot into an existing rain garden/settling pond area, treating the water before it enters the lake. Staff is awaiting approval from the DNR of a cross-drain design. Staff has submitted a design detail to the DNR and WSB in hopes of piggybacking this project with the Game Farm Road reconstruction work. This project is expected to go out for bid this month. Once the contractor is selected, Staff will inquire as to their interest in doing the cross-drain.

2007-14w Park Estates Wetland Bank, Greenfield. The site plans for this development were approved by the Commission in November 2007. No wetland impacts were proposed as part of the approved site plans, but the applicant wanted to restore two partially drained wetlands within the development. He also proposed to establish native, upland buffer areas adjacent to the restored wetlands. This wetland banking plan with a total of 4.97 acres of new wetland credits and 3.99 acres of public value credits was approved by the Commission on May 15, 2008. Per WCA rules, the wetland must be restored or created within two years of BWSR approval. An attempt was made to

start the construction in December of 2009, but weather conditions made this unfeasible. The Commission extended the completion date to September 1, 2010 to give the estate ample time to complete construction and vegetation restoration work. No work has been done as of this update.

2009-08 City of Independence Stormwater Management Plan. A draft SWMP was approved by the City Council in April 2009. The final draft report was received by the Commission on May 15. At their June 2009 meeting the Commission forwarded comments to the City requesting modifications to their plan prior to approval. Some text and diagram revisions were provided in February 2010, but Staff requested the complete water management plan be submitted prior to an official review. The plan was received on April 7, 2010, and discussed at the Commission's April meeting. Staff emailed the Commission's concerns on April 26 and Staff will meet with the City Administrator and Engineer the second or third week of July.

2009-10 Northern Natural Gas Pipeline Project, Greenfield. As part of its Northern Lights 2009-2010 Zone EF Expansion Project, Northern Natural Gas Company is proposing to expand and upgrade parts of its existing pipeline system in Hennepin County. Approximately 11 miles of new 16" diameter pipe will be constructed within the Pioneer-Sarah Creek watershed. Construction of the route is scheduled to be completed by November 1, 2010. Review was for compliance with PSC's WCA and erosion control requirements. Because the Commission is the local government unit (LGU) in charge of administering WCA for the majority of the project, the portion in Independence was delegated by the City to the Commission. At their October 2009 meeting the Commission accepted and approved the findings and recommendations from Staff dated October 8, 2009 with four conditions. All of the conditions have been met.

Finish work is being completed at the time of this update. Most areas have been final graded, seeded and mulched per the SWPPP. Some finish grading in scattered wetland areas, directional boring, and open cuts in sensitive areas are continuing. The final tree and shrub plantings will be done in the fall. The finish grades in these areas were accomplished after the spring cut-off date for planting. The environmental inspector continues to monitor the site at least once a week and within 24 hours after every 1/4" rainfall event.

2009-11 Jude Lague, Minnetrista.* At their December 2009 meeting, the Commission accepted Staff's findings dated December 16, 2009, and approved the floodplain replacement plan with the requirement that an as-built survey of the mitigation area be provided to the Commission prior to August 1, 2010. A site as-built survey was submitted on July 7. Actual floodplain excavated was 528 cubic yards vs. 485 cubic yards filled. This fulfills the Commission's requirements on the project. This item will be removed from the report.

2010-03 Baker Park Beach Wall Rehabilitation, Medina. Staff received a DNR permit application for Three Rivers Park District rehabilitation of the telephone pole beach wall on Lake Independence. It is proposed to be replaced with a combination of bioengineering structures and cobble rip rap placement. Although the general plan is acceptable, there appears to be some 100 year floodplain filling that will occur. A mitigation plan for this fill will be required by the Commission. A grading and mitigation was received on the day of this update. If available, Staff will update the Commission on this project at their meeting

Lake Sarah TMDL. The stakeholder group meetings continue to work toward waste load allocations and ways to reduce the loading by percentage and task. The last meeting was held March 2, 2009. The ultimate goal of the TMDL is to reduce phosphorus concentrations in the lake to 36-ug/L. The group is still working on developing an aquatic vegetation management plan in cooperation with the Lake Sarah Improvement Association (LSIA). Curly leaf pondweed is the main target of this plan. The consensus of the stakeholders has been to allocate the TMDL waste loads by community and by existing load percentage. Subsequent meetings have focused on monitoring results and waste load allocations for the lakeshed cities. Types of BMPs and associated costs to meet the TMDL goals have been provided for consideration in meeting individual allocation goals. Three Rivers Park District staff has made presentations to the Greenfield, Medina, Loretto and Independence Councils. The draft TMDL was sent to the stakeholders for preliminary review on January 3. A time period of either 45 or 60 days will be set for the preliminary review to allow stakeholders additional time to review. A stakeholder meeting to discuss the draft was held January 25, 2010 at Independence City Hall to allow stakeholders to provide comments on the draft report. After the preliminary review an official 30-60 day public review period will be scheduled.

* indicates enclosure

EDUCATION.

West Metro Water Alliance (WMWA). The next meeting of WMWA is scheduled for 8:30 a.m., Tuesday, July 13, 2010, at Plymouth Creek Center.

Whalen and Anderson attended the **Cohorts workshops** conducted by the Board of Water and Soil Resources. Attendees developed a basic outline of an education and outreach plan (EOP) with three elements identified either directly from their existing watershed plans or for incorporation into their next generation plans that require more information and/or board input. Participants created an action plan that includes a schedule, identifies next steps for completing the EOP, strategies to accomplish identified goals, and ways to engage citizen advisory/stakeholder groups and build communications. The group will come together in September to review their progress.

Status of Local Stormwater Management Plans

2008-12	Greenfield Comprehensive Plan	Approved May 2010.
2009-03	Independence	Second draft plan received April 7, 2010. Comments submitted April 26, 2010.
2008-07	Loretto	Approved January 2009.
2008-18	Maple Plain	Approved December 2008.
2008-21	Medina	Approved July 2009.
2008-09	Minnetrissa	Approved April 2009.

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