

REGULAR MEETING MINUTES
January 17, 2019

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:01 p.m., Thursday, January 17, 2019, by Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Mike Hoekstra, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Mike McLaughlin, Medina; John Tschumperlin, Minnetrista; James Kujawa and Kirsten Barta, Hennepin County Environment and Energy (HCEE); Brian Vlach, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also present: Mark Workcuff, Greenfield; and Scott Johnson, Medina.

2. AGENDA. Motion by Fay, second by McLaughlin to approve the revised agenda as presented. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by McLaughlin, second by Daniels to approve the Consent Agenda:

a. November Regular Meeting Minutes.*

b. January Monthly Claims/Treasurer's Report.* Claims total \$2,184.02.

Motion carried unanimously.

4. ACTION ITEMS.

a. Project Review 2018-017 Crow River Overlook.* This is a 42-acre agricultural parcel located on CR 10 just north of 84th Avenue. Approximately 38 acres are east of CR 10, and 4 acres are located west of CR 10 along the Crow River. The applicant proposes to subdivide the property into an 8 large lot residential development. Lot sizes will range from 2.85 acres up to 10.1 acres. One cul-de-sac street will be constructed for access to the lots, with one street platted for future access to the property east of this project. One additional outlot will remain on the west side of CR 10. This project was reviewed for Stormwater Management, Erosion and Sediment Controls, Wetland Buffers and Floodplains. With the planned on-site infiltration, this project meets rate control, volume, and nutrient reduction requirements. Staff recommends approval contingent upon a final O&M agreement with the City or HOA, planting and seeding plans for the biofiltration basins and buffer areas, and emergency overflow details on the plans. Motion by Hoekstra, second by Daniels to approve project review 2018-017 with the contingencies listed and the additional request that the buffer previously installed on the west side of the property be retained. *Motion carried unanimously.*

b. Project Review 2018-18 Baker Park Campground Ravine Stabilization.* Three Rivers Park District and Pioneer-Sarah Creek Watershed Commission have applied for a project review for a ravine stabilization project located in Baker Park Campground in Section 18 of Township 118N and Range 23W in Medina, Hennepin County. The proposed project involves restoration of approximately 2,254 feet of an eroding ravine located within Baker Park Campground. Restoration will improve water quality in Lake Independence by reducing the phosphorus load due to erosion in the ravine channel by 134 lbs/year. The total project cost is \$520,600. A Clean Water Fund grant was received for this project with the balance split between the Commission, the cities of Independence and Medina, Three Rivers Park District, and the Lake Independence Citizens Association. Should the project cost less than estimated, the full grant funds shall be used and the balance shall be recalculated among participating partners. The project will begin in October 2019 after the campground closes for the year. Requests for bids are expected to go out shortly. A cooperative agreement will be created for the cost-share and submitted once the bids are received and project costs finalized. Motion by McLaughlin, second by Daniels to approve project review 2018-18. *Motion carried unanimously.*

Greenfield • Independence • Loretto • Maple Plain • Medina • Minnetrista

c. **Letter of Support – LSIA Grant Application.** LSIA hired a consultant to write a grant application to perform a study of the behaviors of lake residents and visitors to raise the level of awareness regarding how to prevent the spread of aquatic invasive species (AIS). The study will culminate in a call to action in the form of a pledge to indicate willingness to perform cleaning on-site before moving boats, docks, lifts, or other equipment prior to another lake. Because the study will be funded with public dollars if the grant is awarded, all information will be available for application elsewhere. Motion by Hoekstra, second by McLaughlin to approve the letter of support. *Motion carried unanimously.*

d. **Annual Appointments.** Motion by Fay, second by Daniels to make the following annual appointments.

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| 1) Official Depositories – 4M Fund/US Bank | 2) Deputy Treasurer -Judie Anderson |
| 3) Auditor - Johnson & Company | 4) Official newspaper – <i>Crow River News</i> . |

5. **OPEN FORUM.**

6. **OLD BUSINESS.**

7. **NEW BUSINESS.**

a. **Election of Officers will occur at the February meeting.** Current officers:

- | | |
|------------------------|-------------------------|
| 1) Chair – Baker | 2) Vice Chair – Fay |
| 3) Secretary – Daniels | 4) Treasurer – Tom Cook |

b. **Reminder to cities to submit 2019 appointments.**

c. **Solicitation of Interest Proposals** was published in January 14, 2019 edition *The State Register*.

8. **WATERSHED MANAGEMENT PLAN.** Plans for Greenfield, Maple Plain and Independence have been received and will be added to the February agenda for approval/denial after Staff review is complete.

9. **STAFF REPORT.***

Annual financial reporting requirements. Administrative staff is waiting to hear back about changes to requirements for annual audits, although with the receipt of the BWSR Clean Water Fund grant in 2018, an audit will be required for the 2018 financials.

10. **EDUCATION.**

Horse Manure Composting System.* A flyer created by Karl Hakanson detailing a BMP to manage horse manure installed at the Brenno farm in Independence was included in the meeting packet.

11. **GRANT OPPORTUNITIES.**

12. **COMMUNICATIONS.**

13. **COMMISSIONER REPORTS.**

a. **Fay** reported on the development of the Park & Ride lot in Maple Plain for a senior care facility. Groundbreaking is scheduled for March 1, 2019. The old MPFC grocery store is also being renovated into a brew pub/entertainment center contingent on a bisecting road being installed, which is conditional on the care facility.

b. **Baker** noted that there was a flurry of complaints on the Next Door app regarding low water levels on Lake Sarah in 2018, with many blaming the dam. He thanked Vlach and TRPD for providing a 3-D grid showing that the weir is in place and at the proper elevation. There is some seepage around the concrete plates that could be remedied with a load or two of crushed rock.

c. **McLaughlin** announced that the Lake Independence Citizen’s Association (LICA) is hosting an Ice Party on the lake at 2:00 p.m. on Saturday, February 16. All are welcome.


d. **Hoekstra** reported the Salem Lane reconstruction noted in the Staff report was originally scheduled for late summer 2018, but the project has not yet begun. It may occur in summer 2019.

14. OTHER BUSINESS.

The **next regular meeting** is scheduled for February 21, 2019.

15. ADJOURNMENT. There being no further business, motion by McLaughlin, second by Hoekstra to adjourn. *Motion carried unanimously.* The meeting was adjourned at 7:04 p.m.

Respectfully submitted,



Amy A. Juntunen, Recording Secretary
AAJ:tim

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