

REGULAR MEETING
Minutes
January 19, 2023

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order by Chair Joe Baker at 6:12 p.m., Thursday, January 19, 2023, at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; Andrew Burak, Maple Plain; Pat Wulff, Medina; Roz Davis, Hennepin County Environment and Energy (HCEE); Brian Vlach, Three Rivers Park District (TRPD); Andrew Vistad, Hakanson-Anderson; and Amy Juntunen, JASS.

Also present: Nick Roehl, Greenfield (Alternate).

New Commissioners introduced themselves before the meeting was called to order.

2. AGENDA. Motion by Daniels, second by Wulff to approve the agenda* as presented. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Wulff, second by Daniels to approve the Consent Agenda as presented.

a. December Regular Meeting Minutes.*

b. January Treasurer's Report/Monthly Claims * totaling \$13,615.41.

4. OPEN FORUM.

[The regular meeting was suspended at 6:26 p.m. in order to convene a public meeting.]

5. PUBLIC MEETING – Minor Plan Amendment.*

a The proposed Fourth Generation Plan amendment will update the Capital Improvement Program (CIP)* to add five projects and update costs on two projects:

1. GS68 Wetland Scrape – Total cost \$41,250 to reduce sediment and nutrient loading to Lake Sarah. Cost to Commission and 2023 WBIF grant.

2. Olson Manure Bunker – Total cost \$69,319 to be split between Landowner, County, Commission and 2021 WBIF grant.

3. Lake Rebecca Alum Feasibility Study – Total cost \$20,000 to ensure Lake Rebecca continues to meet state water quality standards. Cost will be split between Commission, TRPD and 2023 WBIF grant.

4. Lake Rebecca Channel Restoration – Total cost \$228,600 to stabilize the channel to reduce sediment and nutrient loading to Lake Rebecca and restore the channel grade to convey water downstream to Lake Rebecca while providing flood relief to upstream property owners. Cost to Commission, TRPD and 2023 WBIF grant.

5. Lake Rebecca SWA Implementation – Total cost \$100,000 to implement BMPs identified in the Lake Rebecca SWA. Cost will be split between Commission, landowners and grants.

6. Change project name from HR68 and Gully Stabilization to GS68 and reduce the cost from \$75,000 to \$48,500.

7. Increase total cost for Whaletail Alum Treatment from \$300,646 to \$505,000.

b. The proposed amendment will also revise Appendix C of the Plan, the Rules and Standards, to make the Commission's Rules consistent with the most recent Minnesota General Stormwater Permit.

c. **Open Public Meeting.** The public meeting was opened at 6:28 p.m.

1. **Comments.** Through January 19, 2023, the only comments that were received were from the DNR Area Hydrologist, which indicated they had no comments. Neither the other reviewing agencies, the member cities, nor the public provided comments.

2. **Comments from the public.** No one was present from the general public.

3. The **public meeting was closed** at 6:29 p.m.

d. **Commission Discussion.** No further discussion took place.

Motion by Daniels, second by Wulff to approve the Minor Plan Amendment as presented.

Motion carried unanimously.

[The regular meeting was reconvened at 6:30 p.m.]

6. ACTION ITEMS.

a. **Project Review 2022-021 CenterPoint Energy TH55 Gas Main Replacement, Medina.*** This project is located along Highway 55 near the Adams Pest Control site. CenterPoint is abandoning the current gas main and installing a new gas main. This review is for wetland impacts. The applicant will restore any disturbance created in the wetland and will implement BMPs to ensure that sediment will not wash into the wetland during the project. Staff recommends approval with no contingencies.

Motion by Wulff, second by Daniels to approve project review 2022-021 as recommended by staff.. *Motion carried unanimously.*

b. Motion by Burak, second by Workcuff to not waive the **monetary limits on municipal tort liability coverage.** *Motion carried unanimously.*

c. **Responses to Solicitation of Interest Proposals for 2023-2024.*** Six proposals were received – four from engineering firms, and one each from legal and administrative service providers. Motion by Daniels, second by Wulff to accept the proposals from Hakanson Anderson for technical services, Campbell Knutson Professional Association for legal services, and from Judie Anderson's Secretarial Services, Inc. for administrative services. *Motion carried unanimously.*

d. **Lake Independence TMDL Contract Amendment.*** As discussed at prior meetings, TRPD is no longer able to complete the modeling portion of the TMDL update in-house due to staffing changes. The work will be subcontracted to Stantec at an increased cost. In May of 2022 the Commission signed an agreement with TRPD for the TMDL update including modeling at \$30,000. The amended contract includes a cost increase from \$30,000 to \$45,500 to cover the cost of modeling. No further changes are expected for this project. Motion by Daniels, second by Wulff to approve the contract amendment as proposed and authorize the Chair to execute the agreement. *Motion carried unanimously.*

7. OLD BUSINESS.

- a. **2022 Work Plan in Review.** Staff will send this out within the next few weeks. Please review carefully and send any comments to amy@jass.biz by February 15.
- b. **2023 Work Plan.** Will be included in the February meeting packet.

8. EDUCATION.

9. STAFF REPORTS.

- a. **Engineer's Report.*** At least two project reviews are expected to be included for decision in the February meeting packet. Completed projects will be removed from the report going forward.
- b. **HCEE Report.** County staff are working on 2023/2024 planning and will make a presentation at the February meeting.
- c. **TRPD Report.** Lake report cards will be shared at the next Commission meeting. TRPD has been collecting Dissolved Oxygen (DO) samples this winter. Several lakes are low because the snow cover prevents sunlight from reaching plants for photosynthesis. Fish kills are expected on several lakes across the metro area.

10. COMMISSIONER REPORTS.

- a. **Baker** noted that the ice on Lake Sarah is in bad condition and the weight of the snow has pushed water up over the ice in many places. At least one vehicle fell through the ice near the public access.
- b. **Wulff** announced the LICA Ice Party this weekend has been canceled due to poor ice conditions on Lake Independence.

11. OTHER BUSINESS.

- a. Cities are reminded to submit their **2023 appointments** to the Commission Administrator.
- b. Included in the meeting packet was a letter from the Minnesota Campaign Finance Board reminding the Commissioners of their need as public officials to recertify their **statements of economic interest** if they served in 2022. The website to provide this information is included in the letter. Failure to respond will result in the imposition of a potential civil penalty.
- c. The **next regular meeting** is scheduled for February 16, 2023 at Maple Plain City Hall.

12. ADJOURNMENT. There being no further business, motion by Workcuff, second by Daniels to adjourn. The meeting was adjourned at 7:12 p.m.

Respectfully submitted,



Amy Juntunen
Administrator
AAJ:tim

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