

REGULAR MEETING
Minutes
January 21, 2021

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:14 p.m., Thursday, January 21, 2021, by Chair Joe Baker.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Pat Wulff, Medina; John Tschumperlin, Minnetrista; Andrew Vistad, Hakanson-Anderson; Brian Vlach, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Not Represented: Loretto and Maple Plain.

Also Present: Kyal Klawitter, Greenfield; and Kris Guentzel and Paul Stewart, Hennepin County Environment and Energy (HCEE).

2. AGENDA.* Motion by Tschumperlin, second by Wulff to approve the agenda as presented. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Wulff, second by Workcuff to approve the Consent Agenda as presented. *Motion carried unanimously.*

a. **December Regular Meeting Minutes.***

b. **January Monthly Claims/Treasurer's Report.***

4. OPEN FORUM.

5. ACTION ITEMS.

a. **2020-001 Park Place Storage, Minnetrista.*** This project is an expansion of an existing site. The proposal would add six storage buildings and paved parking on a 12.27-acre site. This project was reviewed for compliance with Commission rules D and E, stormwater management and erosion control. The project meets Commission standards for rate control and reducing nutrients and sediment through a large filtration basin. Staff recommends approval contingent upon an operations and maintenance agreement being recorded on the property title. Motion by Tschumperlin, second by Wulff to approve project 2020-001 with the one contingency as recommended. *Motion carried unanimously.*

b. **2020-006 Gaalswyck Acres, Greenfield.*** This project proposes to divide a 43.4-acre parcel into four residential lots. This project was reviewed for Commission rule D, stormwater management. Stormwater on the site is proposed to be managed through ditches, swales and culverts with no stormwater ponds proposed. Rate control is achieved by ditch checks and the conversion of row crops into grassed lots. The project meets Commission water quality requirements. Staff recommends approval contingent upon an operations and maintenance agreement being recorded on the property title. Commissioners discussed the opportunity for BMP installation on the property to improve water quality in the drainage to Dance Hall Creek and Lake Sarah. Stewart will start outreach efforts with the landowners. Motion by Wulff, second by Baker to approve project 2020-006 with the one contingency as recommended. *Motion carried unanimously.*

c. **2020-007 CSAH 92 Safety Improvements, Independence.*** Hennepin County is proposing safety improvements at the intersection of TH 12 and CSAH 92 resulting in the construction of an overpass and roundabout. This will create a new crossing of the outlet for Lake Robina on CSAH 92. Stormwater rates do not match the plans provided. No action is recommended at this time.

d. **2020 Work Plan in Review.*** Baker will get changes to Staff. No action.

e. Consider Responses to Solicitation of Interest Proposals.* Three letters of interest were received for the technical consultant contract, Hakanson Anderson, Resilience Resources, and Pegasus Group. Letters of interest were also received from Judie Anderson's Secretarial Service, Inc. (JASS) for the administrative consultant and from Campbell Knutson for the legal consultant. Solicitations were published in the December 14, 2020 edition of the *State Register*.

Motion by Wulff, second by Tschumperlin to retain the current consultants, Hakanson Anderson, Campbell Knutson, and JASS. *Motion carried unanimously.*

f. Annual Appointments.

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| 1) Official newspaper, <i>Crow River News</i> | 3) Deputy Treasurer, Judie Anderson |
| 2) Official depositories, US Bank, the 4M Fund | 4) Auditor, Johnson & Company, Ltd. |

Motion by Tschumperlin, second by Wulff to confirm the annual appointments as listed. *Motion carried unanimously.*

6. OLD BUSINESS.

7. NEW BUSINESS.

a. 2021 Work Plan. Staff was instructed to change wording from "achieve delisting" and "meeting state standards" in the work plan to progress-based language. Commissioners and Staff will submit comments and recommended changes to Staff by February 9, 2021.

8. WATERSHED MANAGEMENT PLAN.

9. EDUCATION.

10. PROJECT UPDATES.

a. Lake Rebecca SWA RFP.* The County has been working with the Shriner's horse farm on a potential drainage project. As the project progressed, it was discovered that the entire 700-acre drainage area should be assessed to ensure the projects have no adverse effects on other areas and are completed as efficiently and orderly as possible. Hennepin County published the RFP last week with a proposal deadline of February 3, 2021 and consultant selection on February 19. The scope of work and contract will be finalized by March 5. There is no estimate on total cost yet, but the County is requesting a commitment from PSCWMC of 25% of the total cost of the SWA, most likely under \$25,000. The proposals and cost estimates will be reviewed at the February Commission meeting.

b. Finalizing BWSR Grants. Vlach is in the process of completing the final Baker Ravine project report. Annual progress reports are due February 1 for the shoreline restoration completed by Medina and the carp barrier project. The reports will be provided in the February meeting packet.

11. COMMUNICATIONS.

Request for Statements of Economic Interest.* The Minnesota Campaign Finance Board requires these statements to be filed on an annual basis. Commissioners are responsible for filing their own statements online.

12. STAFF REPORT.* (See Engineer's Report)

a. Engineer's Report.* Covered under action items.

b. HCEE Report.* The final **South Fork Crow WBIF** meeting was held on January 11, 2021 and resulted in three projects being allotted funds. The Lake Independence SWA BMP Implementation was awarded \$115,000, the Lake Rebecca SWA feasibility analysis was awarded \$30,000, and the Spurzem Creek BMPs project was awarded \$35,063. A 10% local match is required for these grant funds. The Commission will also receive \$90,000 from the **North Fork Crow WBIF** for use in the Dance Hall Creek SWA implementation. The Commission will be the grant-holder for both WBIF grants and work plans for all four projects must be approved by BWSR by March 30, 2021.

The County is working on the **Dance Hall Creek and Spurzem SWAs**. An RFP for the Dance Hall Creek SWA will be created and submitted with the final report expected in summer 2021. The County continues to work on

the Spurzem Creek SWA. Preliminary field work was completed in December and the data will be digitized and used to update the model.

The County funded a **rock chute** at the Fox Creek Estates HOA to stabilize an active gully. The project was completed in December. Photos are included in the report.

The **Lake Sarah Road** project to stabilize a crossing to an easement in Independence was delayed and cannot be completed before spring.

County staff are reviewing historic records to evaluate the drain tile on the **Zurah Shrine Horse Facility** site. This data will also inform the Lake Rebecca SWA.

13. COMMISSIONER REPORTS.

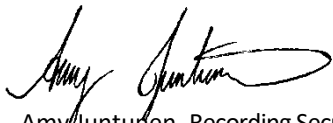
- a. **Wulff** provided Guentzel's number to the manager at Camp Iduhapi regarding a potential project.
- b. **Workcuff**. The vote to eliminate the Ag Preserve was passed in Greenfield. This will allow for more development in the City should those landowners choose to do so. The Ag Preserve will be completely ended after eight years in 2029.
- c. **Tschumperlin**. The Minnetrista City Council approved a moratorium on solar farms in December 2020. The proposed solar farm on 40 acres just west of Whaletail is now on hold. Tschumperlin was reappointed to the Commission with a new Alternate, Ann MacGregor.
- c. **Baker**. The Lake Sarah Improvement Association (LSIA) applied for another Hennepin County grant for AIS prevention. The grant will be used for access monitoring. The Lake Sarah fishery has also been impaired and catch limits for sunfish and crappie will be reduced to five per person per day effective March 1. The AIS monitoring at the access discovered many plug violations last year. The access monitor will review for plug violations as well as informing visitors of the new catch limits, though they will do no enforcement on catch limits.

14. OTHER BUSINESS.

The **next regular meeting** is scheduled for February 18, 2021 and will be held online again via Zoom link <https://zoom.us/j/845974640>.

15. **ADJOURNMENT**. There being no further business, motion by Workcuff, second by Wulff to adjourn. *Motion carried unanimously*. The meeting was adjourned at 8:42 p.m.

Respectfully submitted,



Amy Juntunen, Recording Secretary
AAJ:tim

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