

**REGULAR MEETING MINUTES
February 18, 2016**

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, February 18, 2016, by Chair Mike DeLuca at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Tom Cook, Greenfield; Brad Spencer, Independence; Brenda Daniels, Loretto; Mike DeLuca, Maple Plain; Pat Wulff, Medina; Pam Mortenson, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); and Judie Anderson and Amy Juntunen, JASS.

2. AGENDA.* A handout was provided re a wetland violation, no action necessary. Motion by Cook, second by Spencer to approve the agenda with the addition noted. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Cook, second by Wulff to approve the Consent Agenda.

a. **January 21, 2015 Meeting Minutes.**

b. **Monthly Claims/Treasurer's Report.*** Claims totaling \$3,088.73.

4. ACTION ITEMS.

a. **Election of Officers.** DeLuca and Baker were nominated for the position of Chair. Motion by Cook, second by Spencer to re-elect the current officers, DeLuca, Chair; Baker, Vice Chair; Cook, Treasurer; and Daniels, Secretary. *Motion carried unanimously.*

b. **Annual Appointments.** Motion by Spencer, second by Cook to approve the following annual appointments: Deputy Treasurer – Judie Anderson; auditor – Johnson & Co.; official depositories - US Bank and the 4M Fund; and official newspaper – *Crow River News*. *Motion carried unanimously.*

5. OPEN FORUM.

6. OLD BUSINESS.

a. **CIP Policy.** Baker and Cook are creating a document to guide the process of CIP solicitation, review, and inclusion in the Management Plan. The document should be available for review at the Commission's March meeting.

b. **2015 Work Plan.*** MN Rule 8410 requires the Commission to approve a work plan for each year. Staff drafted the 2015 work plan based on the Second Generation Management Plan. Beginning in 2017, the work plan can be done on a bi-annual basis. Staff is still waiting for some clarification from Hennepin County regarding the RiverWatch program. Brasch will provide a few sentences regarding the third curlyleaf pondweed treatment on Lake Sarah. The CAMP program was not participated in this year due to the WRAPS process, so the checkmark on item B.4.c should be removed. Item C.4, participate in collaborative groups, should be checked and notes should include the first Community Conversation. The paragraph should be written in a way as to sound more positive since the Commission did promote the NEMO and Living on the Land workshops. Item D.2. should be changed to note that the permit allowed repairs to the weir as necessary. The condition of the weir was examined and the determination was to rebuild. Staff will make revisions and send to Commissioners for final review.

Motion by Cook, second by Daniels to accept the 2015 Work Plan with the changes noted. *Motion carried unanimously.*

c. **2016 Work Plan.*** This work plan is based on the Third Generation Management Plan and is

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*Included in meeting packet.

structured slightly differently than the 2015 Work Plan. Staff is looking for comments and additional ideas to include in the 2016 scope of work. Item 3.B., reconsider ad valorem, should be removed entirely as it is in the JPA and there is no need at this time to discuss that issue. Spencer suggested adding the Ravine Project since all partners have approved the cost-share. The headers in a few areas are 2015 instead of 2016 and will be fixed.

Motion by Cook, second by Daniels to accept the 2016 Work Plan with the changes noted. *Motion carried unanimously.*

d. Non-production Siting and Manure Management Ordinance. At a Greenfield Council work session earlier this week, the Greenfield Council determined that state statutes exist regarding manure storage, with enforcement by MPCA. The Medina ordinance is pro-active, addressing small hobby farms. The ordinance gives those small hobby farms the opportunity to not require multiple locations for the storage of manure since the state statute requires that manure storage be re-sited if lasting over one year. Greenfield will be creating an ordinance over the next few months that may also be used as a model along with the Medina ordinance. Cook will bring the ordinance to the Commission for review. The key component and strength of Medina's ordinance is guiding the site placement of facilities to ensure manure is stored in the best possible location.

Staff will share the "Applying Manure in Sensitive Areas" paper provided by Brasch with all member cities.

e. Meeting Meal Expense. Consensus of the Commission was to continue providing pizza at the meetings as a Commission expense.

7. NEW BUSINESS.

a. Baker Park Gully Presentation. Ed Matthiesen has offered to present the Baker Park Gully project at an upcoming meeting. Spencer, Baker, McLaughlin, and others from the area cities have visited the site. A Commission field trip to the site may be appropriate later this year.

8. STAFF REPORT.*

The **Lake Ardmore subwatershed assessment** is complete and the City has been provided a draft of the assessment for review. Once finalized, the Commission will receive a copy.

The owner has agreed to remove the fill and restore wetland impacts for **wetland violation 2015-07W on Pioneer Trail**. The owner has until May 15 to complete this work.

Brasch and other TRPD staff have been meeting with MPCA staff to ensure the **WRAPP** results meet expectations and to discuss the Loretto Wastewater Treatment Facility that drains into the Spurzem Lake chain.

9. WATERSHED-WIDE TMDL.

a. The **Technical Stakeholders Group** meeting is scheduled for 2:00 p.m., Wednesday, March 2, 2016 at Independence City Hall. Staff will follow up with cities that have not confirmed attendance. In addition to the Cities, agencies were also invited, including MnDOT and Hennepin County.

b. A **strategy meeting** for the third Community Conversation has been scheduled for Monday, March 21, 2016 at 6:00 p.m. at Independence City Hall.

10. EDUCATION.

11. COMMUNICATIONS.

a. New York Times: Cover Crops.* Karl Hakanson has been working with Corcoran farmers regarding cover crops, which will hopefully catch on in Minnesota.

12. COMMISSIONER REPORTS.

a. DeLuca had no additional report.

b. Wulff noted that the Medina Council will have a work session on April 19 re the Lake Ardmore subwatershed assessment. LICA is applying for permits from the DNR to dredge three access channels for residents to reach Lake Independence.

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c. **Mortenson** commented that the water treatment project is on track and completion is anticipated at the end of 2016 with 99% of easements for the main line received. The website for the project will be launched at the end of February. Trista Days will occur in May and include pig races. The League of Minnesota Cities conference for new Council members was excellent this year and newer Council members were encouraged to participate.

d. **Cook** reported that Greenfield is working on a manure management ordinance and has also issued the letters to the Dance Hall Creek owners regarding possible projects, though no feedback has been received yet. The City will follow up with the Dance Hall Creek owners. Greenfield is looking to tear down/sell the Shell Station property.

e. **Spencer** reported that Independence has voted to participate in the Gully Study, with TRPD acting as the project leader. The City issued a CUP for a horse operation, using responsible manure handling as a carrot to grant expanded use, resulting that the operator hauls all manure offsite and all pastures have cover crops. The Shriners are also looking to trade on expanded BMPs in exchange for expanded use on their CUP. The City is also dealing with a wetland violation, allowing a permit to run electricity in exchange for restoration of the wetland and other management items, including access, meaning the violation will be returned to compliance without the need for a restoration order. Commissioners noted that this "horse-trading" should be included in the 2016 Annual Report.

f. **Daniels** reported that the City of Loretto agreed to pay for a pipe behind the curbing on Chippewa Road to keep stormwater from pooling in the street at an approximate cost of \$25,000.

13. OTHER BUSINESS.

a. **2015-2017 CIPs.***

b. **Commissioner Appointments** have been received from Independence and Medina.

c. Commissioners must complete the **disclosure forms**.

d. The **next meeting** is scheduled for March 17, 2016.

14. ADJOURNMENT. There being no further business, motion by Mortenson, second by Daniels to adjourn. *Motion carried unanimously.* The meeting was adjourned at 7:34 p.m.

Respectfully submitted,



Amy Juntunen
Recording Secretary
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