

**REGULAR MEETING MINUTES
March 16, 2017
Corrected**

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:03 p.m., Thursday, March 16, 2017, by Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Tom Cook, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Pat Wulff, Medina; Shannon Bruce, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Rich Brasch and Brian Vlach, Three Rivers Park District (TRPD); and Judie Anderson and Amy Juntunen, JASS.

Also present: Scott Johnson, Medina; Steve Christopher, Board of Water and Soil Resources (BWSR), and Carol and Heather Besecker, citizens.

2. AGENDA. The agenda was revised to remove item 4.f.i. Draft 2016 Audit, and add item 4.g. Potential Increase in Cost Share for Lake Sarah CLP Treatment. Motion by Wulff, second by Cook to approve the agenda* as revised. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Cook, second by Daniels to approve the consent agenda. *Motion carried unanimously.*

a. February 16, 2017 Meeting Minutes.*

b. Monthly Claims/Treasurer's Report.* Monthly claims totaling \$5,141.71.

4. ACTION ITEMS.

a. Draft 2017 Annual Work Plan.* Commissioners were requested to review the Work Plan and send any additions or corrections to Anderson by March 24. The Annual Work Plan is a required part of the 2016 Annual Activity Report and must be approved at the April Commission meeting. The 2016 Annual Activity Report is required to be submitted to BWSR by April 30.

b. Windsong Farm Golf Club, Independence – Request for Variance.* Commission rules requires installation of buffers adjacent to all wetlands on the property during development. The Golf Club would like to develop a practice facility on approximately one-third of the property. There are 12 wetlands on the property in total, but development would only occur in the area of five wetlands. The rest of the property is not being developed and will remain in crop rotation with no immediate plans for development. The applicant is requesting a variance to the Commission's rules requiring buffers only in the areas that will continue to be farmed and not developed. Once the rest of the property is developed, proper buffers would be installed around all wetlands. The Commission and Staff are in favor. Staff will offer guidance and bring this issue for action when the project review has been submitted.

c. WaterShed Partners.* WaterShed Partners is a coalition of over 70 public, private, and non-profit organizations in the metro area. Partners promote actions to protect water in the watersheds. Their new campaign started in 2016 and includes social media/newsletter articles and a photo library available to partners. Each article links to informational resources. Staff suggested the PSCWMC become a partner in 2017 to take advantage of the content library and educational resources. Motion by Fay, second by Daniels to approve \$500 for partnership in the WaterShed Partners program for 2017. *Motion carried unanimously.* This program will be reviewed in early 2018 to judge effectiveness.

d. **Select one lake for CAMP program.** Hafften Lake was monitored in 2016. Cook volunteered to monitor Hafften in 2017, providing two consecutive years of monitoring data for the lake. Ardmore lake will be monitored in 2017 as part of the TRPD carp study.

e. **Updates to CIP.*** The TAC met on March 10 to review the current CIP and add new projects submitted by the cities to the CIP. Some projects were removed due to completion, infeasibility, or lack of landowner participation. Some of the smaller BMP projects were removed from the annual list and Staff recommends their addition as a line item for Ongoing Opportunity BMP installations on the CIP with a separate annual budget because those projects are not truly capital projects. Baker noted that the GR-3, Dance Hall Creek BMPs that had been struck should be marked as completed for the Steinke project. Baker will create a BMP performance measure to present to Kevin Bigalke at BWSR so that efforts, even if they did not result in a project due to lack of participation or infeasibility, are included in the measurement of CIP accomplishment. Fay requested project MP-6, South Ravine Cleanup, be struck as the City is not prepared to move forward with the project within the CIP timeframe.

Baker requested the CIP form be updated to include total phosphorus removal in addition to the cost per lb of removal. A second report detailing the completed projects and infeasibility of identified projects should also be created as a performance measurement.

A column will be added to notate projects moved to future years. The CIP will be reviewed again in April after updates are made. Baker requested a meeting with Kujawa and Brasch to review the CIP outside the regular meeting.

f. **Draft 2016 Annual Activity Report.*** Commissioners were requested to review the Activity Report and send any additions or corrections to Anderson by March 24. The Annual Activity Report must be approved at the April Commission meeting. The 2016 Annual Activity Report is required to be submitted to BWSR by April 30.

g. **Potential increase in the cost share for the Lake Sarah CLP treatment.** Baker proposed an exception to the 10% after grant cost-share for this project. This is the final year of the five-year whole-lake treatments. The treatments have been effective and demonstrated an effective course of control for the CLP. It was in many cases replaced by natives. The treatments have resulted in an 80% reduction of the turion seed bank in the lake, allowing for future spot treatments rather than whole-lake treatments. In 2016, no grant was awarded to help fund this project and the Commission increased the cost-share to 25%. In 2017 the project did receive the maximum grant of \$4,999. Total cost is projected at \$45,000. TRPD also contributes to the project for its percentage of shoreline. Baker requested an increase to the cost-share of this project to 25% after grant. Baker will have a not-to-exceed amount for this project at the April meeting. Motion by Cook, second by Fay to increase the cost-share for this project to 25% after grant, not-to-exceed the 2016 cost-share amount. *Motion carried unanimously.*

5. OPEN FORUM.

No one wished to speak to items not on the agenda.

6. OLD BUSINESS.

7. NEW BUSINESS.

a. **2017 PRAP.*** BWSR performs a routine, interactive review intended to cover all LGUs at least once every 10 years, the Performance Review and Assistance Program (PRAP). BWSR originally scheduled Pioneer-Sarah Creek's PRAP for 2017, but has recently notified the Commission that it will be delayed until 2018. The PRAP usually requires 30-40 hours of staff time to review the Plan and provide details to BWSR, as well as time during regular Commission meetings to complete the self-assessment, review Staff's report, and review comments. The PRAP results in an approximately 50 page document.

b. Baker met with Kevin Bigalke at BWSR to discuss the PSCWMC **Third Generation Plan**, which was only approved for six years instead of the usual ten years. Based on the performance of the Commission in working towards its stated goals and projects, BWSR may be amenable to extending the plan for the full ten-year period with

a Major Plan Amendment that would update the CIP through 2024 and adjust goals and rules as needed. Member cities must identify good projects to make the Commission performance successful.

8. STAFF REPORT.*

a. Brasch gave a presentation to the Minnetrista City Council on the **proposed South Whaletail alum treatment**. The Council was receptive to the project. The project is scheduled for 2020 and has been submitted to the CIP. Planning and sediment cores to calculate dosage will begin in 2018. Whaletail is targeted to achieve standards by 2020-21.

b. Additional **stream bacteria monitoring** was suggested by Wenck Associates to determine whether lakes are contributors to streams impaired for bacteria identified as part of the Bacteria TMDL, or if the bacteria only comes from the stream drainage area. This would set boundary conditions for lakes and lakes would not have to be sampled for bacteria. Synoptic sampling at multiple sites simultaneously is the monitoring method. The additional monitoring would cost \$500-\$1000. Staff will bring this item back for discussion in April.

c. Kujawa noted that local Water Management Plans must be adopted by member cities between January 1, 2017 and December 31, 2018.

d. Juntunen will include **social media and website metrics** in the April meeting packet.

9. WATERSHED-WIDE TMD.

10. EDUCATION.

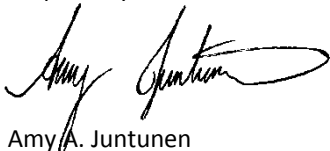
11. COMMUNICATIONS.

12. COMMISSIONER REPORTS. A **manure pile** on a property adjacent to Lake Sarah in Greenfield was brought to Baker's attention by Lake Sarah residents. Kirsten Barta, HCEE Rural Conservationist, will contact the land owner and discuss better practices to reduce phosphorous loading to the lake.

13. OTHER BUSINESS. The **next meeting** is scheduled for April 20, 2017.

14. ADJOURNMENT. There being no further business, motion by Cook, second by Baker to adjourn. *Motion carried unanimously.* The meeting was adjourned at 9:02 p.m.

Respectfully submitted,



Amy A. Juntunen
Recording Secretary
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