

**REGULAR MEETING MINUTES
March 17, 2016
Corrected**

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, March 17, 2016, by Chair Mike DeLuca at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Tom Cook, Greenfield; Joe Baker, Independence; Mike DeLuca, Maple Plain; Mike McLaughlin, Medina; Pam Mortenson, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also present: Scott Johnson, Medina; and Rachel Olmanson, Minnesota Pollution Control Agency (MPCA).

2. AGENDA.* CAMP monitoring was added as item 7.c. Motion by McLaughlin, second by Baker to approve the agenda with the addition noted. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Cook, second by McLaughlin to approve the Consent Agenda. *Motion carried unanimously.*

a. **February 18, 2016 Meeting Minutes.**

b. **Monthly Claims/Treasurer's Report.*** Claims totaling \$3,298.19.

4. ACTION ITEMS.

5. OPEN FORUM.

6. OLD BUSINESS.

a. **Non-production Siting and Manure Management Ordinance.** Greenfield discussed the ordinance at their Council meeting last Tuesday. One concern with adopting Medina's ordinance is the setbacks from property lines. Medina has a 10 acre minimum for rural residential lots. Greenfield's minimum lot size is 2.5 acres. Cook will provide a copy of Greenfield's proposed ordinance for the April meeting. Johnson noted that he would not be in attendance at the April meeting, but would be happy to review and comment on a proposed ordinance.

7. NEW BUSINESS.

a. **Wellhead Protection Areas.*** A map identifying sensitive areas for infiltration/bio-filtration was provided.

b. **BWSR Biennial Budget Request (BBR).*** Staff will complete the BBR using CIPs identified in the Third Generation Plan. The report will be included in the April meeting packet.

c. **CAMP Lake Monitoring.** The 2016 budget allows for two lakes to be monitored through Met Council's Citizen Assisted Monitoring Program (CAMP). Ox Yoke, Hafften, Schendel, Schwappauf, and Haughey Lakes were suggested. Commissioners were requested to identify volunteers to monitor any of these lakes.

8. STAFF REPORT.*

Budget discussions will begin at the April meeting.

The **Lake Ardmore subwatershed assessment** will be finalized in April. The Medina City Council will act on it at their April 19 Council meeting.

Hennepin County has been approved to hire a **rural ag conservationist**.

The **Baker Campground Ravine Cooperative Agreement** will be signed by the TRPD Board at its April meeting. A copy of the signed Agreement will be included in the April meeting packet.

Shriners Horsemen are applying for a **CUP amendment** to allow more animals to be housed at their facility. The *Manure Management in Sensitive Areas* booklet from MPCA promotes soil testing in manure application areas to guide the application process. Kujawa noted that he could perform the soil sampling and TRPD will pay for testing in the first year. Motion by McLaughlin, second by Baker to direct Staff to write a letter to the City of Independence in support of requiring soil testing to be completed each year prior to spreading manure as part of the CUP. *Motion carried unanimously.*

9. WATERSHED-WIDE TMDL.

a. A **Technical Stakeholders Group** meeting was held on March 2, 2016 at Independence City Hall to present the WRAPS report. Representatives from every city were in attendance. Potential projects, such as treating the internal loading at South Whaletail Lake, are already being identified. These projects were not on the CIP because the data was not available at the time.

Concern was expressed regarding some of the modeling due to general assumptions based on guesstimates of livestock populations and percentages of septic system failures from a neighboring county. Olmanson noted that even with that modeling, the WRAPS is more robust than past TMDL studies. The sediment cores provide necessary information to estimate internal loading. If the member cities could provide MPCA with information from their septic inspections more accurate data could be used. Continued monitoring of streams would also be helpful.

Cook expressed concern with coordinating activity between the Pioneer-Sarah Creek WRAPS and the North Fork Crow WRAPS that included Hafften Lake. It was suggested that items affecting Greenfield in the North Fork Crow WRAPS be incorporated into the Pioneer-Sarah Creek WRAPS and possibly invite their project manager to a Commission meeting. It might also be helpful for Steve Christopher from BWSR to give an update on the One Watershed, One Plan process.

b. A **strategy meeting** for the third Community Conversation has been scheduled for Monday, March 21, 2016 at 6:00 p.m. at Independence City Hall. Olmanson and Staff will facilitate the strategy meeting.

10. EDUCATION.

A copy of the **WMWA 2015 Annual Report*** was provided.

11. COMMUNICATIONS.

Freshwater Society 6th Annual Ice-OUT, Loon-IN Gala.*

12. COMMISSIONER REPORTS.

a. The **Greenfield** stormwater assessment rollout resulted in over 100 phone calls and some visits from residents with complaints and questions. A few unintentional oversights were discovered and will be discussed at a work session on April 5. New AIS signs provided by the County were installed by the City at the Lake Sarah public access. A final draft of the agreement for Lake Sarah outlet maintenance is being prepared.

b. **DeLuca** had no additional report.

c. **Baker** attended the Governor's Water Summit but was disappointed, feeling it was largely a marketing event. A panel discussion at the end of the summit was interesting and focused on bringing public and private partnerships that Baker believes could make a big impact.

Independence had a DNR violation notice sent to a landowner who drained a small wetland/pond and there is suspicion that additional modification or trenching occurred after the enforcement notice was served. Kujawa met with the landowner on site with representatives from Independence, BWSR, and the County. The landowner claimed it was a manufactured pond built in the 1920s but the burden of proof falls on him since the County's records only go back to the 1940s. If he can't prove that it was a manufactured pond, he will be required to restore it. The landowner has until April 1 to prove the pond was manufactured.

Lake Sarah CLPW treatment has been on the CIP for the past few years and has been funded by the Commission, TRPD, and LSIA along with a DNR grant. LSIA missed the deadline to apply for the grant in 2016 and Baker may ask the Commission at its April meeting to consider participating in the cost-share at a level higher than 10% for this year only.

The Baker Ravine Study should begin prior to the April meeting. Significant projects are expected to be identified in the study.

d. The Lake Ardmore subwatershed assessment is being discussed in **Medina**. LICA will provide treatment for the Lake Independence outlet as their responsibility for the cleanup in the fall.

e. **Minnetrista** is beginning its comprehensive planning process in April. Whaletail will likely be discussed in the process. The new city website is up. The City is looking at options to partner with MCWD on water treatment.

13. OTHER BUSINESS.

a. **2015-2017 CIPs.*** Greenfield has sent letters to the residents along Dance Hall Creek where projects were identified in the subwatershed assessment but nobody has responded at this point. The CIP process document will be available for review at the April meeting. Commissioners are asked to continue to keep the CIP information in front of their City Councils.

b. **Commissioner Appointments** have been received from Independence, Medina, and Minnetrista. DeLuca requested Staff to remind city staffs again.

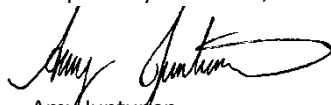
c. Information regarding the **Protecting Farmland and Improving Water Quality Workshop**** was provided at the meeting.

d. Information regarding **Metropolitan Grants**** was provided at the meeting. Staff is directed to forward the information to city staff.

e. The **next meeting** is scheduled for April 21, 2016.

14. ADJOURNMENT. There being no further business, motion by McLaughlin, second by Baker to adjourn. *Motion carried unanimously.* The meeting was adjourned at 7:21 p.m.

Respectfully submitted,



Amy Juntunen
Recording Secretary
AAJ:tim

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