

REGULAR MEETING MINUTES
March 19, 2020

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, March 19, 2020, by Chair Joe Baker via online Zoom.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Pat Wulff, Medina; John Tschumperlin, Minnetrista; Andrew Vistad, Hakanson-Anderson, Brian Vlach, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also Present: Kyal Klawitter, Greenfield; Scott Johnson, Medina; Kris Guentzel and Paul Stewart, Hennepin County Environment and Energy (HCEE); and Diane Spector, Wenck Associates.

2. AGENDA. Items 10.b. Adjustment to Ardmore Project and 14.b. Lawns to Legumes update were added. Motion by Daniels, second by Wulff to approve the agenda as revised. *Motion carried unanimously.*

3. CONSENT AGENDA.

a. February Regular Meeting Minutes.* Motion by Fay, second by Tschumperlin to approve the minutes as presented. *Motion carried unanimously.*

b. March Monthly Claims/Treasurer's Report/Quarterly Financials.* Fay inquired about the expenses on the Baker Park Ravine project regarding changes in materials used, change orders, warranties on hardscaping and plantings, and remaining balance. The only remaining invoice expected on this project is for the 5% retainage. The retainage will not be paid until final inspection is complete, ensuring germination and growth of new plantings. Juntunen and Vlach will bring more detailed information to the April meeting.

[Workcuff departed 6:20 p.m.]

Claims total \$312,910.51. Motion by Tschumperlin, second by Daniels to approve the Treasurer's Report and Claims as presented. *Motion carried unanimously.*

4. OPEN FORUM.

5. ACTION ITEMS.

a. Project Review 2020-002 CSAH 15 Culvert Replacements, Minnetrista.* Hennepin County is proposing to replace culverts along CSAH 15 in Minnetrista. The existing CMP culverts will be replaced with RCP pipe. Existing culvert 6 is an overflow for culvert 7 and is unlikely to discharge at full capacity so will be removed. This project was reviewed for compliance with the Commission's Management Plan for Stormwater Management and Erosion Control (Rules D and E). Staff recommends approval of this project with no conditions. Motion by Tschumperlin, second by Fay to approve Project 2020-002. *Motion carried unanimously.*

b. Accept 2019 Work Plan in Review.* Baker commented that this was the first year the Work Plan in Review reached this level of completeness and congratulated Staff and Partners. Motion by Wulff, second by Daniels to approve the 2019 Work Plan in Review as presented. *Motion carried unanimously.*

c. Accept 2020 Work Plan.* The COVID-19 pandemic may affect monitoring field work this year, particularly volunteer CAMP monitoring. TRPD currently plans to perform flow monitoring at two sites and has equipment to monitor two additional sites in 2020. The County is proposing to do more targeted outreach through two town hall/open house events per year, as well as a Spurzem Chain SWA. The County is also asking the

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*Included in meeting packet.

Commission to consider contributing to the 25% landowner share in the County cost-share program, which would be included in the Fourth Generation Plan update.

Change item 8.b. to read “investigate providing cost-share” and strike the last sentence.

Staff will re-write item E.1.b. to include intention of remaining inclusive of citizen input, but not holding three meetings.

Motion by Tscumperlin, second by Wulff to accept the 2020 Work Plan with the changes listed above. *Motion carried unanimously.*

d. 2020 Salt Symposium.* Motion by Wulff, second by Klawitter to approve sponsorship of the Salt Symposium at \$500. *Motion carried unanimously.*

6. OLD BUSINESS.

7. NEW BUSINESS (see Staff Report*).

8. WATERSHED MANAGEMENT PLAN. The Technical Advisory Committee (TAC) held an online meeting on Monday, March 16. Staff is collecting input from various local and state entities and discussed methods of obtaining public input through virtual meetings and focus groups. Juntunen and Spector will focus on soliciting input from lake associations and general citizenry. Guentzel, Stewart and Rebecca Carlson will reach out to the Ag community for input.

Spector reviewed the self-assessment results including the problems/opportunities identified, education and monitoring programs. A written copy of the self-assessment input will be provided to Commissioners. Member cities will be contacted to determine how many have adopted a manure management policy.

The planning progress is on schedule. A rough draft of the plan is expected to be presented at the April regular meeting.

Spector reviewed **proposed strategies** with the Commission. Commission directed Staff to strike reference to use of county levy funds and re-write reference to the County cost-share program to note establishment of policy, not fund, to supplement the 25% landowner share of the project cost.

Working Schedule.

- 1) ~~November 13, 2019 – 60 day notice to cities, agencies, other stakeholders.~~
- 2) ~~November 21, 2019 – Award contract.~~
- 3) ~~December-January 2020 – Compile data, background work~~
- 4) ~~January 16, 2020 – Kickoff meeting~~
- 5) Feb-Mar-Apr Commission, TAC, CAC meetings, Open House
- 6) April 16, 2020 - Preliminary draft for informal review
- 7) May 21, 2020 - Review preliminary comments and revise plan
- 8) June 18, 2020 - Review final draft plan and authorize start of 60 day review
- 9) August 21, 2020 - Approximate end of 60-day review
- 10) Sept 17, 2020 - Public Hearing
- 11) Sept-Oct-Nov 2020 - Agency review and approval
- 12) Dec-Jan 2021 - Commission adoption

9. EDUCATION.

10. GRANT OPPORTUNITIES.

a. **Baker Park Ravine Update.** The project is substantially complete. The final inspection is expected to occur in May.

b. **Ardmore Project.** The landowner has rescinded approval for the ravine restoration portion of the project. The shoreline restoration portion of the project is moving forward and may be enhanced. TRPD is finalizing plans for the carp barrier and will submit to Medina for review and approval. TRPD is working through the permit process. Staff will review the grant workplan and update as necessary. A report from Carp Solutions is expected next week on the carp data collected over the past year.

Baker commended Johnson for leading by example for Medina's regular participation in the Commission meetings and leadership on project implementation in the watershed.

11. **COMMUNICATIONS.**

12. **STAFF REPORT.***

13. **COMMISSIONER REPORTS.**

14. **OTHER BUSINESS.**

The **next regular meeting** is scheduled for April 16, 2020 and will most likely be held online again via Zoom link <https://zoom.us/j/845974640>.

15. **ADJOURNMENT.** There being no further business, motion by Wulff, second by Fay to adjourn. *Motion carried unanimously.* The meeting was adjourned at 9:39 p.m.

Respectfully submitted,



Amy Juntunen, Recording Secretary

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