

REGULAR MEETING MINUTES
April 16, 2020

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, April 16, 2020, by Chair Joe Baker via online Zoom.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Pat Wulff, Medina; John Tschumperlin, Minnetrista; Andrew Vistad, Hakanson-Anderson, Brian Vlach, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also Present: Kyal Klawitter, Greenfield; Brad Spencer, Independence; Scott Johnson, Medina; Kris Guentzel and Paul Stewart, Hennepin County Environment and Energy (HCEE); and Diane Spector, Wenck Associates.

2. AGENDA. Items 5.b. Project Review 2020-003 and 7.a. Schedule Budget Meeting were added. Motion by Tschumperlin, second by Daniels to approve the agenda as revised. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Wulff, second by Tschumperlin to approve the minutes as presented. *Motion carried unanimously.*

a. March Regular Meeting Minutes.*

b. April Monthly Claims/Treasurer's Report.* Claims total \$4,642.23.

4. OPEN FORUM. The Cities of Medina and Independence have approved the new LICA no-wake trigger for Lake Independence. Information has been sent by Scott Johnson at Medina to the DNR for review and approval. Wulff will follow up with the DNR.

5. ACTION ITEMS.

a. Accept 2019 Annual Activity Report.* Baker acknowledged the JASS team for highlighting the productive year for the Commission. Motion by Wulff, second by Daniels to accept the 2019 Annual Activity Report as presented. *Motion carried unanimously.*

b. Project Review 2020-003 2020 Ardmore Avenue Culvert, Medina.* This project is to replace an existing culvert beneath Ardmore Avenue with polypropylene pipe. The Commission reviewed this project for compliance with rules D-stormwater management and E-erosion control. The project meets all standards. Motion by Wulff, second by Fay to approve project 2020-003 with no conditions. *Motion carried unanimously.*

6. OLD BUSINESS.

7. NEW BUSINESS (see Staff Report*). Baker, Fay and Tschumperlin volunteered to serve on the budget committee. The Committee will meet prior to the May meeting. A draft budget will be presented for review and comment at the May meeting and must be approved no later than the June meeting.

8. WATERSHED MANAGEMENT PLAN. Spector reviewed the draft plan. Commissioners and Staff provided comments and verbiage changes. Baker will work with Spector on wordsmithing, with a goal of directing the focus of the plan on results delivered, rather than "bean counting" and leveraging private partnerships. Baker suggested CIP cost-sharing should move to a flat 25%, or possibly even higher.

A TAC meeting will be scheduled for late April/early May for TAC members to familiarize themselves with

Greenfield • Independence • Loretto • Maple Plain • Medina • Minnetrista

*Included in meeting packet.

the current CIP and work on prioritization. The budget committee will provide input on the amount of funding available for CIPs to assist in determining the annual CIP schedule.

Working Schedule.

- 1) May 21, 2020 - Review preliminary comments and revise plan
- 2) June 18, 2020 - Review final draft plan and authorize start of 60 day review
- 3) August 21, 2020 - Approximate end of 60-day review
- 4) Sept 17, 2020 - Public Hearing
- 5) Sept-Oct-Nov 2020 - Agency review and approval
- 6) Dec -Jan 2021 - Commission adoption

9. **EDUCATION.**

10. **GRANT UPDATES.**

Baker Park Ravine Update. Vlach and Wenck staff were interviewed on video by BWSR regarding the project for an upcoming article. The article/video will be posted to the website once available.

Minnesota Native Landscapes will complete the campground site restoration next week and complete seeding. Final inspection for project completion will occur in May. This work was included in the contract and will result in one more payment application before the final payment application for the retainage.

11. **COMMUNICATIONS.**

- a. **Final Report Lake Independence Carp Study.*** Moved to the May meeting.
- b. **Letter from Met Council re Maple Plain Local Plan.*** Moved to the May meeting.

12. **STAFF REPORT.***

- a. **Subwatershed Assessments.*** Moved to the May meeting.

13. **COMMISSIONER REPORTS.**

14. **OTHER BUSINESS.**

a. Juntunen will attend the **watershed-based implementation funding** meetings for the South Fork and North Fork major watershed areas over the next month to determine the amount of funding potentially available to the Commission in the 2020-2022 biennium.

b. The **next regular meeting** is scheduled for May 21, 2020 and will most likely be held online again via Zoom link <https://zoom.us/j/845974640>.

15. **ADJOURNMENT.** There being no further business, motion by Wulff, second by Fay to adjourn. *Motion carried unanimously.* The meeting was adjourned at 9:19 p.m.

Respectfully submitted,



Amy Juntunen, Recording Secretary
AAJ:tim

Z:\Pioneer-SarahCreek\Meetings\Meetings 2020\04 Minutes.docx