

**REGULAR MEETING MINUTES  
May 19, 2016**

**1. CALL TO ORDER.** A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, May 19, 2016, by Vice Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Mike Hoekstra, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; Julie Maas-Kusske, Maple Plain; Mike McLaughlin, Medina; Lisa Whalen, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Rich Brasch, Three Rivers Park District (TRPD); and Judie Anderson and Amy Juntunen, JASS.

Also present: Scott Johnson, Medina.

**2. AGENDA.\*** Item 4.b.1., Livestock management ordinance transmittal letter, was removed to the June meeting due to issues with the ordinance. Motion by Whalen, second by Daniels to approve the agenda as revised. *Motion carried unanimously.*

**3. CONSENT AGENDA.** Whalen requested the CIP Process policy be pulled for discussion. Motion by Whalen, second by McLaughlin to approve items a. and b. of the consent agenda. *Motion carried unanimously.*

**a. April 21, 2016 Meeting Minutes.**

**b. Monthly Claims/Treasurer's Report.\*** Monthly claims total \$20,182.89.

**c. CIP Process Policy.\*** Whalen noted opposition to the policy due to the requirement of public hearings vs. public meetings and the associated cost. The drafters of the policy took the requirement language from the JPA. Whalen requested a delay in considering the policy to the June meeting to allow for further review by herself and her city attorney. Motion by Whalen, second by McLaughlin to table this item for further discussion at the June meeting. *Motion carried unanimously.*

**4. ACTION ITEMS.**

**a.** Motion by McLaughlin, second by Whalen to approve the **non-waiver of monetary limits on the Commission's tort liability insurance.\*** *Motion carried unanimously.*

**b. Livestock Management Ordinance.\*** The cities will be provided with the intended outcome of a Livestock Management Policy for water quality and two sample ordinances adopted by Medina and Greenfield. The member cities will be able to customize ordinances to fit their needs. The language, "of particular interest is that the standards should be based on net grazeable acres, not gross acreage," will be added. A specific request to update each city's animal density ordinance may also be included. Brasch will continue to work on the ordinance language. This item will return as an action item on the June agenda.

**1) Transmittal letter.\*\*** This item will return as an action item on the June agenda.

**2) Resolution 2016-01.\*\*** This item will return as an action item on the June agenda.

**c. 2017 Operating Budget.\*** Baker and Cook worked with Staff to create the proposed budget. The budget proposes a 2% increase in member assessments, a \$5,000 increase in CIP funding, a new line item of \$5,000 to fund subwatershed assessments, and a \$5,000 decrease for administration. Monitoring was increased per the Third Generation Plan schedule for monitoring, as well as inflation.

Hoekstra noted that he felt the Cities should review the budget prior to Commission approval.

[Maas-Kusske departed 6:50 p.m.]

Motion by Whalen, second by McLaughlin to approve the budget as presented. *Motion carried, Hoekstra opposed.*

**5. OPEN FORUM.** Baker noted that the Commission may be given responsibility to monitor and enforce the new buffer standards as discussed at the Hennepin County Natural Resources Partnership meeting. County Soil and Water Conservation Districts will manage monitoring of public ditches. BWSR will provide enforcement for both public waters and public ditches. Ultimate responsibility is yet to be determined.

**6. OLD BUSINESS.**

**a. Third Community Conversation.\*** Dinner and networking will occur 6:00-6:30 p.m., with the presentations occurring from 6:30-8:30 p.m. Brasch will discuss Whaletail in Minnetrista, Baker will discuss Independence projects, and Cook will discuss potential projects and the subwatershed assessment for Dance Hall Creek. A Commissioner is needed to provide the opening/closing comments. Randy Anhorn from Hennepin County has also been invited to discuss available County funding and to announce that the County is hiring a rural conservationist.

**b. The Ardmore Area subwatershed Retrofit Assessment\*** was presented to the Medina City Council and to LICA last week. The assessment is broken down into ag and urban areas. The total possible urban area reduction is only 16 lbs, whereas ag can accomplish the same reduction with only one project and at a much lower cost per pound. The Council would like the Commission's technical Advisory Committee (TAC) to review the assessment and add the top projects to the CIP, making them eligible for grant funding. The County also has funds for these projects.

**7. NEW BUSINESS.**

The City of Medina has requested a **TAC review of the Ardmore subwatershed assessment projects**. Clean Water Legacy grants are due August 28. The County has Opportunity Grants available for matching funds for the CWLA grant. Staff will check the BWSR website for the grant deadline. The Commission consensus is to move forward with a TAC meeting in July. Cities will be noticed to allow them to bring additional projects for TAC review.

**8. STAFF REPORT.\***

A potential wetland violation was supposed to have had restoration work completed; however, the owner recently had a heart attack, so the restoration deadline has been extended an additional 60 days. The operations and maintenance plan is still due on the Serenity Hills and Franklin Hills projects. Staff has not visited the Pioneer Trail potential wetland violation site. Hoekstra noted that he knows the owner and can visit if needed. A TEP is scheduled for June 2 on the Gehrman wetland violation.

**9. EDUCATION.**

**10. COMMUNICATIONS.**

**11. COMMISSIONER REPORTS.**

- a. Daniels and Whalen** had nothing to report.
- b. McLaughlin** thanked Brasch and Kujawa for presenting the Ardmore subwatershed assessment to LICA last week. There were about 40 attendees. The LICA annual meeting is Saturday, May 21 at 1:00 p.m.
- c. Baker** visited the Selstads today with Kujawa, who identified a number of project options. Hakanson Anderson will be looking at feasibility for those projects which could treat a 1,000 acre watershed draining to Lake Independence. Baker will continue to work on those potential projects with the land owner. Baker and McLaughlin met with Wenck to review the Baker Park Ravine project. The most beneficial area of the project is the ravine itself. Phosphorus reductions may not be as high as the subwatershed assessment indicated. He will review a few ravine projects completed on Lake Minnetonka as well as the Wayzata High School project for comparison. A landowner wanted to clear out a pond nearby, which may be a wetland violation. Baker and Kujawa will investigate.

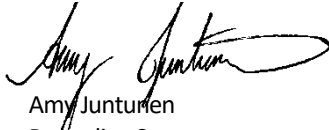
d. **Hoekstra** noted that the Greenfield City Council approved the sale of the non-buildable property bordering the TRPD property on Lake Sarah yesterday after a two-year process. The Lake Sarah outlet maintenance proposal has been sent to Independence for review. The agreement includes financial responsibilities for both cities. Baker promoted the agreement and feels the two cities should partner for the benefit of the lake owners.

**12. OTHER BUSINESS.**

- a. **2015-2017 CIPs.\***
- b. **Commissioner Appointments** have been received from all cities.
- c. The **next meeting** is scheduled for June 16, 2016.

**13. ADJOURNMENT.** There being no further business, motion by Whalen, second by McLaughlin to adjourn. *Motion carried unanimously.* The meeting was adjourned at 8:02 p.m.

Respectfully submitted,



Amy Juntunen  
Recording Secretary  
AAJ:tim

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