

REGULAR MEETING
Minutes
July 18, 2024

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order by Chair Joe Baker at 6:05 p.m., Thursday, July 18, 2024, at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Andrew Burak, Maple Plain; Pat Wulff, Medina; Peter Vickery, Minnetrista; Kris Guentzel, Hennepin County Environment and Energy (HCEE); Andrew Vistad, Hakanson-Anderson; and Amy Juntunen, JASS.

2. AGENDA. Item 5.a. Bridgevine Discussion was added to the agenda. Motion by Wulff, second by Burak to approve the agenda* as revised. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Burak, second by Wulff to approve the Consent Agenda as presented. *Motion carried unanimously.*

a. June 20, 2024 Regular Meeting Minutes.*

b. July Treasurer's Report/Monthly Claims * totaling \$2,934.05.

4. OPEN FORUM.

5. ACTION ITEMS.

a. Kingswood Channel Stabilization Cooperative Agreement.* At the June meeting the Commission approved adding this project to the Commission's CIP and funding of \$20,000 from either CIP or WBIF. A Minor Plan Amendment is required to add this project to the CIP and the plan amendment would need to be completed prior to grant funds being available for the project. This Agreement describes the details and notes that Pioneer-Sarah Creek WMO will complete the Plan Amendment, provide a cash contribution not to exceed \$20,000, and provide timely participation in the project with the agreement termination upon project completion or December 31, 2025, whichever comes first. Motion by Vickery, second by Wulff to approve signing the Agreement as presented. *Motion carried unanimously.*

b. Lakeshore Workshop Funding Request.* Hennepin County is working with Metro Blooms on behalf of the Elm Creek and Shingle Creek WMOs to schedule shoreline restoration workshops in September 2024. Metro Blooms confirmed that while they can host a shoreline workshop for Pioneer-Sarah Creek, it would not occur until spring 2025. Guentzel has applied for an extension to the FY21 WBIF grant to extend the funding period through 2025 to allow those funds to be used to fund this workshop, on-site design assistance for attendees, and a small stipend for project implementation. The total funding request is \$20,625 with Hennepin County funding \$5,156.25 and the Commission funding \$7,312.50 through FY21 WBIF grant, \$3,000 from the Education and Outreach budget, and \$5,156.25 from CIP. Juntunen suggested funding the latter portion from unreserved funds since this is not a CIP project (using education and outreach budgeted but unspent in previous years). Motion by Burak, second by Vickery to approve funding the

workshop as proposed with the change to take \$5,156.25 from Unreserved Funds instead of CIP. *Motion carried unanimously.*

6. OLD BUSINESS.

When Staff reviewed the **Bridgevine Ravine Stabilization project** after receiving the invoice for reimbursement from BohLand Construction, several deficiencies were noted. The crossvanes were installed improperly and are not working as designed. The rocks placed are too large and not placed in the designated V-shape to direct water to the center of the channel, leading to further erosion. While there is value to what was installed, it was not installed to design plan for full efficacy. Due to the poor installation, a lot of sediment has accumulated in the ravine and in the sediment pond at the bottom of the ravine.

Staff are asking Commission approval for Vistad to contact Steve Bohl to discuss the project issues and determine how this project could be properly completed. This would include determining costs to install the project properly.

Staff are also requesting Commission approval to draft a policy for CIP projects, particularly where the Commission is not the lead, to avoid this type of issue in the future. The policy may include requiring a Commission project review (fee may be waived) and construction observation during project installation.

Motion by Vickery, second by Wulff to authorize Staff to contact BohLand to begin discussions about the project deficiencies and to add project policy discussion to a future TAC meeting. *Motion carried unanimously.*

Staff will return to the August meeting with results from discussions with the developer and projected costs. The Commission had previously approved a \$30,000 cost-share for the above-and-beyond measures of the ravine stabilization.

7. NEW BUSINESS.

8. EDUCATION.

9. STAFF REPORTS.

a. **Engineer's Report.** No update.

b. **HCEE Report.*** Guentzel was on-site at the Aedlemann and Kingston properties on Tuesday of this week, along with DNR and City staff. Landscaping plans have been resubmitted to comply with City and DNR ordinances. The new plans on the Aedlemann property incorporate more of the original landscape plan the Commission was considering for cost-share, with a smaller beach area and native plantings between the sediment pond and the lakeshore, though the water quality benefit would be lower than the original plans. The French drains installed on the Aedlemann property will bring runoff from other areas of the property toward the sedimentation basin. The Kingston property does not have much cost-share possibility since the sand beach has already been installed and the Commission cannot contribute to areas required to be restored by the City or DNR. County staff will review the new landscaping plans for the Aedlemann property and discuss potential cost-share at the August meeting.

The County is focusing on BMPs number 1 and 3 of the Dancehall Creek Subwatershed

Assessment. They are the northernmost and southernmost identified BMPs and will require fewer landowner approvals. Staff will have to review a potential previous fishery easement with plans for BMP 1 to ensure compliance. This project would attenuate water storage, so it would not permanently increase the water level in the wetland. BMP 3 is the northernmost identified project and the landowner is already working with the Elm Creek WMO on several BMP projects in that watershed. DNR and the landowner would need to approve the project to move forward. Costs for these BMPs will need to be updated and, if warranted, incorporated in the minor plan amendment to be completed in 2024 to update the CIP. Feasibility studies need to be completed for these BMPs.

c. **TRPD Report.** No update.

10. COMMISSIONER REPORTS.

a. **Baker** will meet with Brad Spencer regarding the Bell Rose project. The Lake Sarah Improvement Association annual meeting occurred with little change to the Board. The sheen and reddish tinge coming from Dance Hall Creek has dissipated. Both were attributed to bacteria in runoff upstream. A new landowner north of the GS68 project is interested in installing a culvert and a creek crossing. Baker and Vistad will discuss outside the meeting.

b. **Wulff** shared that Scott Johnson will be leaving the City of Medina to go to Blaine. The Finance Director will serve as the interim City Administrator. Dusty Finke will also be available at the city.

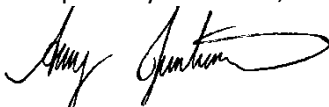
A parcel identified in the Ardmore/Independence subwatershed assessment for a BMP on the creek between the lakes has been sold. While the past landowner was not amenable to any work on the parcel for fear of how it may affect resale value, the new owners should be approached regarding the project.

11. OTHER BUSINESS.

The **next regular meeting** is scheduled for August 15, 2024, at Maple Plain City Hall.

12. **ADJOURNMENT.** There being no further business, motion by Workcuff, second by Burak to adjourn. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Amy Juntunen
Administrator

AAJ:tim

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