

REGULAR MEETING MINUTES
August 15, 2019

1. **CALL TO ORDER.** A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:01 p.m., Thursday, August 15, 2019, by Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Mike Hoekstra, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Pat Wulff, Medina; John Tschumperlin, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Amy Timm, Three Rivers Park District (TRPD); Ed Matthiesen and Lucius Jonett, Wenck Associates; and Amy Juntunen, JASS.

2. **AGENDA.** Motion by Tschumperlin, second by Daniels to approve the agenda as presented. *Motion carried unanimously.*

3. **CONSENT AGENDA.** Motion by Fay, second by Wulff to approve the Consent Agenda:

a. **June Regular Meeting Minutes.***

b. **July Monthly Claims/Treasurer's Report.*** * Claims total \$7,075.96.

c. **August Monthly Claims/Treasurer's Report.*** Claims total \$25,889.49.

1) Additional August Claim – Wenck Associates for Baker Ravine project \$3,527.98

Motion carried unanimously.

4. **OPEN FORUM.**

5. **ACTION ITEMS.**

a. **Project Reviews.* (also see Staff Report*)**

1) **2019-03 John Segal, Independence.*** This is a horse facility expansion at an existing site to add an indoor arena, parking area and roadway for access with new impervious surface of just over one acre. This project was reviewed for stormwater management and erosion and sediment control. Discharge for 2-, 10-, and 100-year storm events have decreased to the north, south and west, and increased a negligible amount to the east which should not affect any offsite property. Abstraction controls exceed Commission requirements, reducing TSS by 1,200 lbs./year and TP by 4 lbs./year. A manure management plan was included with the application. Staff recommends approval of the project contingent upon meeting the Commission's O&M plan requirements and recording the O&M plan on the title. Motion by Daniels, second by Hoekstra to approve project 2019-03 with the contingency noted above. *Motion carried unanimously.*

2) **2019-06 Crow River Bank Stabilization, Independence.*** Hennepin County and the Army Corps of Engineers are in the process of stabilizing the river bank near CSAH 50. This is an expansion of a 2011 stabilization project, extending the limits and adding riprap further upstream and downstream of the existing stabilization area. The Commission review is for floodplain impacts. The project does add fill within the floodplain, but the analysis on a 100-year storm event shows the largest increase is 0.02" due to increased velocity with the installation of the practices. Staff recommends approval contingent on MN DNR approval and receipt of the final site plans. Motion by Daniels, second by Tschumperlin to approve project 2019-06 with the contingencies noted above. *Motion carried unanimously.*

b. **Resolution 2019-01, WCA LGU administration.*** Motion by Fay, second by Hoekstra to approve

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Resolution 2019-01, dated August 22, 2019, relinquishing the Commission's role as LGU to administer WCA for the cities of Greenfield, Loretto and Maple Plain effective January 1, 2020. *Motion carried unanimously.* The cities will need to adopt their own resolutions to take over the WCA administration.

c. Baker Park Ravine Project – bids.* Eight bids were received for this project. Minnesota Native Landscape was the low bidder and is known as a competent vendor. Matthiesen recommended awarding the project to Minnesota Native Landscapes at a cost of \$424,000 which includes the original project scope plus alternative option #1. TRPD will complete alternative option #3 at their cost since the woodchips would be for use on park trails. Motion by Daniels, second by Hoekstra to award the project contract to Minnesota Native Landscapes at \$424,505 plus \$6,300 for bid alternate #1, the total project cost not to exceed \$430,805. *Motion carried unanimously.*

Motion by Tschumperlin, second by Wulff to authorize any Commission officer to execute the contract when it becomes available. *Motion carried unanimously.*

d. 2019 CAMP Agreement.* The 2019 budget includes \$760 to monitor one lake through the Citizen Assisted Monitoring Program (CAMP). Hafften has been selected and monitored since spring. Motion by Daniels, second by Fay to approve the 2019 CAMP Agreement. *Motion carried unanimously.*

e. BWSR Request for Stakeholder Meeting re Management Plan.* Motion by Daniels, second by Tschumperlin directing Staff to schedule a stakeholder meeting per BWSR request. *Motion carried unanimously.*

6. OLD BUSINESS.

Technical Services – 2020 forward. The Subcommittee met to discuss the Commission's technical services needs as Hennepin County will no longer provide these services as of January 1, 2020. The Committee recommends soliciting proposals from six firms. Motion by Fay, second by Hoekstra directing Staff to solicit proposals for technical services from Barr, Hakanson-Anderson, SEH, Stantec, Wenck and WSB. *Motion carried unanimously.*

Fay expressed concern about cities' responsibility for their share of technical services based on use. Project review services are meant to be funded by the project review fee schedule. The fee schedule may be reviewed and adjusted to ensure the expenses for review services are covered by fees at any time.

7. NEW BUSINESS (also see Staff Report*).

Kujawa has been busy administering WCA in Greenfield on several sites. Hennepin County is in the process of hiring a new Rural Conservationist. Kujawa is meeting with Independence city staff and others tomorrow regarding the high water levels on Lake Independence.

8. WATERSHED MANAGEMENT PLAN.

9. EDUCATION. Commissioners were encouraged to visit the Watershed Partners and Blue Thumb booths at the State Fair this year. Commissioners are also welcome to volunteer at the Watershed Partners Adopt-A-Drain exhibit.

10. GRANT OPPORTUNITIES.

a. Ardmore Project Funding Update.* The original work plan included three projects. After completion of the feasibility study, it was determined that the pond cleanout/expansion would not have much impact on water quality. The work plan was adjusted to replace the pond project with installation of a fish barrier to keep the costs approximately equal. However, Hakanson-Anderson noted that the shoreline/streambank costs were 2015 prices and had since increased by \$20,000. This increase may cause Medina to remove the carp barrier component from the project. Commissioners agreed to the original Commission contribution of \$5,952 for this project in addition to the watershed-based funding awarded by BWSR.

b. Hennepin County Opportunity Grants.* These grants are just opening for a new round of submissions. Kujawa is submitting an application for a \$20,000 grant for the carp barrier portion of the Ardmore projects discussed above. Applications will be presented to the County Commissioners at the end of September. Kujawa noted that projects identified in SWAs were likely to be awarded Opportunity grants and encouraged the Commission to continue applying for these grants in the future.

11. COMMUNICATIONS.

12. COMMISSIONER REPORTS.

a. Hoekstra noted that the City and Commission cannot require water quality practices on the Leuer property until a development plan affecting over one acre of land is submitted. A driveway permit was granted last week.

b. Tchumperlin. Minnetrista has just started their 2020 budget process and is reviewing the city's pavement program.

c. Baker thanked the Commission for supporting the Curlyleaf Pondweed treatment on Lake Independence. This summer, additional CLPW was spotted after the first treatment and a second treatment was necessary to keep the vegetation growth in check. It is expected that grant money will be approved for AIS control of CLPW again in 2020, which would lower the Commission's cost to support this project.

d. Wulff informed the Commission that several people have requested LICA to raise the no-wake trigger point for Lake Independence to 958.5. Currently the trigger point is 957.8 and the lake has been over that point all summer. Lake users are angry about the whole lake no-wake practice and asked to reinstate the 250' from shore no-wake practice. A survey of residents showed 50.88% in favor of no-wake at the current level and 49% believing the current level too strict. LICA has received a bid of \$14,500 to complete a hydraulic and hydrologic model study to inform future decisions. Association members, Kujawa and staff from Medina and Independence will meet next Monday to discuss raising the trigger level and other options. Wulff asked Timm to investigate how former TRPD staff, John Barten, decided on the current trigger level.

e. Fay noted that the Maple Plain Food Center is currently under reconstruction and will be a brewery with a full restaurant and liquor license. He suggested celebrating Kujawa's last meeting at this location.

f. Daniels. Loretto is in the process of hooking up to the sanitary sewer line. Once completed, the city can claim a 53 lb/year reduction in phosphorus, nearly equaling Loretto's entire Waste Load Allocation for the Lake Independence TMDL.

13. OTHER BUSINESS.

a. The **next regular meeting** is scheduled for September 19, 2019.

14. ADJOURNMENT. There being no further business, motion by Hoekstra, second by Daniels to adjourn. *Motion carried unanimously.* The meeting was adjourned at 8:34. p.m.

Respectfully submitted,



Amy A. Juntunen, Recording Secretary
AAJ:tim

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