



**Pioneer-Sarah Creek
Watershed Management Commission**

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**REGULAR MEETING MINUTES
August 16, 2018**

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:00 p.m., Thursday, August 16, 2018, by Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Tom Cook, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Mike McLaughlin, Medina; John Tschumperlin, Minnetrista; James Kujawa, Hennepin County Environment and Energy (HCEE); Amy Timm, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also present: Scott Johnson, Medina, and Steve Christopher, Board of Water and Soil Resources (BWSR).

2. AGENDA. Motion by McLaughlin, second by Daniels to approve the agenda as presented. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Fay, second by McLaughlin to approve the Consent Agenda:

- a. **June Regular and Public Meeting Minutes.***
- b. **August Monthly Claims/Treasurer's Report.*** Claims total \$12,068.45.
- c. **PSC Memo – Greenfield SWMP.***

Motion carried unanimously.

4. ACTION ITEMS.

a. **Crow River Clean-up Day.*** The CROW is requesting a \$500 donation from both the Pioneer-Sarah and Elm Creek watersheds for this event. The funds will be used for t-shirts and the cost of trash removal. Part of the Pioneer-Sarah Creek watershed drains to the Crow River. Motion by Cook, second by McLaughlin to offer in-kind services from Greenfield, such as garbage pick up, in lieu of making a cash donation. *Motion carried unanimously.*

b. **Project Review 2018-010 Chippewa Estates, Loretto – update.*** This is a 1.54 acre site in the northeast corner of Loretto reviewed for erosion and sediment control and stormwater. This site will be subdivided into four single-family residential lots. Staff is working with the City and developer to review options for enlarging the pond and including the proposed infiltration system in the pond instead of the current planned location in the back yards where they're likely to be encroached. However, site plans currently meet Commission standards. Staff recommends approval of the project with three conditions regarding the operations and maintenance plan, sequencing, and review retrofitting the pond. Motion by McLaughlin, second by Daniels to approve the project per staff recommendation with three conditions. *Motion carried unanimously.*

5. OPEN FORUM.

6. OLD BUSINESS.

7. NEW BUSINESS.

The **PRAP Draft Report,*** as well as sample response letters, were included with the meeting packet. A response is due to BWSR within 30 days. The report notes that the Commission is meeting 19 of 19 basic performance standards and seven of nine high performance standards. Strong progress has been made in implementation of the plan. Recommendations from BWSR include development and implementation of a training plan for Commissioners, making water quality data and trends more easily available to the public via the website, and to conduct a strategic planning initiative to develop an internal progress evaluation process. BWSR

Greenfield • Independence • Loretto • Maple Plain • Medina • Minnetrista

*Included in meeting packet.

can provide examples of what other watersheds are doing regarding the progress evaluation process. The PRAP report will be finalized by early December. The strategic planning initiative is a new requirement in the 8410 rules and is required to measure progress/outcomes every two years.

Extending the current plan to 10 years would require a major plan amendment. It was also suggested that the current plan be evaluated and changed as necessary to incorporate it as the fourth generation plan. It's likely that this could be done internally without a consultant.

Commissioners recognized Staff for the high marks in the PRAP report.

8. WATERSHED MANAGEMENT PLAN.*

a. Minor Plan Amendment.* The minor plan amendment has been approved. Comments received indicated concern that projects focused more on internal load reduction than external, and that the Commission may levy taxes to fund projects.

b. Local Plan – Greenfield.* Met Council's comments regarding the LWMP were included in the packet. Baker will share those comments with Independence to ensure they incorporate the same items.

9. STAFF REPORT.*

a. Baker Ravine Update.* No area landowners attended the meeting regarding the project. The meeting included discussions on the best way to access the channel, tree removal required for access, design changes and costs. The permit application will be submitted for agency review. The project will be put out for bid soon.³²³

b. Starry Stonewort has been found in Medicine Lake.

10. EDUCATION. A **Level 1 Winter Maintenance for Roads workshop*** will be held in Plymouth on September 26.

11. COMMUNICATIONS.

12. COMMISSIONER REPORTS.

a. Baker. The City of Independence is working with Hennepin County to install a CD3 station in the upper lot of the Lake Sarah boat access. Spot treatments for milfoil on Lake Sarah have had good results.

b. Fay. The \$2 million road construction project in Maple Plain is under way. The project involves a complete reconstruction of the road, gutter, storm sewer, and drain tile. This is the third complete road project in four years. The City Council also approved the preliminary and final plat for the proposed care facility at the current park & ride location. Construction is expected to begin this fall. The park & ride will be reduced to 30 spaces.

13. OTHER BUSINESS.

The **next regular meeting** is scheduled for September 20, 2018.

14. ADJOURNMENT. There being no further business, motion by Cook, second by Fay to adjourn. *Motion carried unanimously.* The meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Amy A. Juntunen, Recording Secretary
AAJ:tim

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