



## Pioneer-Sarah Creek Watershed Management Commission

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### REGULAR MEETING MINUTES

September 17, 2020

1. **CALL TO ORDER.** A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:03 p.m., Thursday, September 17, 2020, by Chair Joe Baker via online Zoom.

Present: Mark Workcuff, Greenfield; Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Pat Wulff, Medina; John Tschumperlin, Minnetrista; Andrew Vistad, Hakanson-Anderson; Brian Vlach, Three Rivers Park District (TRPD); and Amy Juntunen, JASS.

Also Present: Scott Johnson, Medina; Kirsten Barta, Kris Guentzel and Paul Stewart, Hennepin County Environment and Energy (HCEE); and Diane Spector, Wenck Associates.

2. **AGENDA.\*** Motion by Tschumperlin, second by Wulff to approve the agenda as presented. *Motion carried unanimously.*

3. **CONSENT AGENDA.** Motion by Daniels, second by Wulff to approve the consent agenda as presented. *Motion carried unanimously.*

a. **July Regular Meeting Minutes.\***

b. **August Monthly Claims/Treasurer's Report.\*** Claims total \$9,073.04.

c. **September Monthly Claims/Treasurer's Report.\*** Claims total \$2,148.94.

4. **OPEN FORUM.**

5. **ACTION ITEMS.**

a. **Approve bid for Ardmore Carp Barrier project.\*** Bids to build and install the carp barrier were requested from 15 companies. Four bids were received. U.S. SiteWork, Inc. provided the lowest bid at \$39,016.00. The bids all came in above the estimated \$32,000 for the project. Vlach feels comfortable working with U.S. SiteWork and recommends their bid be accepted. Motion by Fay, second by Wulff to approve awarding the contract for the carp barrier project to U.S. SiteWork, Inc. as recommended. *Motion carried unanimously.*

b. Motion by Baker, second by Daniels to **Call for a public hearing at the October meeting re the Fourth Generation Watershed Management Plan.** *Motion carried unanimously.*

6. **OLD BUSINESS.**

7. **NEW BUSINESS** (see Staff Report\*).

8. **WATERSHED MANAGEMENT PLAN.**

a. Spector reviewed the **60-day comments and responses,\*** as well as changes incorporated into the Plan to address the comments. Spector was directed to add an action regarding management of intense rainfall events. Cities made comments regarding the sequencing of wetland mitigation since on-site mitigation, the current priority, tends to be unsuccessful. Spector will incorporate changes discussed and present at the October meeting. Additional discussion and changes may occur at the October meeting.

b. **Working Schedule.**

- 1) ~~May 21, 2020 – Review preliminary comments and revise plan~~
- 2) ~~June 18, 2020 – Review final draft plan and authorize start of 60 day review~~
- 3) ~~August 21, 2020 – Approximate end of 60-day review~~
- 4) October 15, 2020 - Public Hearing
- 5) Oct-Dec 2020 - Agency review and approval

Greenfield • Independence • Loretto • Maple Plain • Medina • Minnetrista

\*Included in meeting packet.

6) Dec -Jan 2021 - Commission adoption

9. **EDUCATION.**

10. **GRANT UPDATES.**

a. **Baker Park Ravine – Grant Extension/New Projects.** Vlach submitted a request to extend the Clean Water Fund Grant for the Baker Park Ravine project to December 31, 2021. Steve Christopher from BWSR has approved the extension. The unspent funds remaining from the ravine project will be directed to the new projects previously approved by the Commission: Baker Park Stormwater Plantings, McCombs Channel Stabilization, White Savannah/Wetland Restoration, and Lake Independence South Lakeshore Restoration. Vlach will update the grant work plan to include those projects for grant funding.

b. **Shriners Project.\*** Stewart and Vlach performed a site visit and discovered a blocked culvert and a blocked tile drainage. A written update and proposed project timeline is included in the meeting packet. To complete the project, cooperation will be needed from the property owner directly north of the Shriners property since the water flows over that property prior to entering TRPD property. The proposed project will improve drainage on the property and protect water quality in Lake Rebecca. The Shriners did correct the wetland violation on their property in April 2020. The project will involve clearing the culverts and excavating the channel on the TRPD property, which has become filled with sediment. BMPs will be added to allow settling out of the sediment carried through the drainage area prior to entering TRPD property, and potentially on TRPD property.

Next steps involve working with Baker to make connections with the adjacent property owner and/or sending an introduction letter to the property owner to create a communications channel to discuss the project and gather their input.

11. **COMMUNICATIONS.**

The Commission received a request for comment on the **Greenfield Comprehensive Plan Update re Agricultural Preserves.\*** After review, the Commission's engineer has no comments.

12. **STAFF REPORT.\***

a. Staff is preparing an **introduction letter** to the new landowners of the Leuer property to help them understand buffer laws. The Commission and County can provide technical support to these landowners as they develop that property.

b. Hennepin County gave a **presentation to LICA re lakeshore restoration.** A few properties were identified as needing restoration work in the Independence SWA. Barta is currently working with two landowners on restoration plans, with one project expected to be completed this year. Staff, the County, the Commission, and the Lake Associations (LICA and LSIA) can work together to take photos this fall with low water to assess needs and potentially bundle several restorations as one project for grant or cost-share funding.

c. The **September Staff Report\*** was included in the meeting packet. Fay inquired how to get the Protolabs project off the report. The City is responsible for pursuing the O&M agreement. The County will work with the City to model the flowage from the new park system to decide on the best course of action next year to fix the grassed waterway that has rechannelized.

13. **COMMISSIONER REPORTS.**

a. **Tschumperlin** stated that the City of Minnetrista has been working on their stormwater asset management program (SWAMP) to identify stormwater holding ponds, assess their current lifespan, and determine maintenance responsibility. Responsibility mostly falls on HOAs created as the sites were developed on private land. The City will be facilitating meetings with representatives of the HOAs regarding maintenance. All ponds in the Pioneer-Sarah Creek watershed are on private land.

14. **OTHER BUSINESS.**

The **next regular meeting** is scheduled for October 15, 2020 and will most likely be held online again via Zoom link <https://zoom.us/j/845974640>.

**15. ADJOURNMENT.** There being no further business, motion by Wulff, second by Fay to adjourn. *Motion carried unanimously.* The meeting was adjourned at 7:51 p.m.

Respectfully submitted,



Amy Juntunen, Recording Secretary  
AAJ:tim

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