



**Pioneer-Sarah Creek
Watershed Management Commission**

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**REGULAR MEETING MINUTES
October 18, 2018**

1. CALL TO ORDER. A regular meeting of the Pioneer-Sarah Creek Watershed Management Commission was called to order at 6:10 p.m., Thursday, October 18, 2018, by Chair Joe Baker at Maple Plain City Hall, 5050 Independence Street, Maple Plain, MN.

Present: Joe Baker, Independence; Brenda Daniels, Loretto; John Fay, Maple Plain; Mike McLaughlin, Medina; Kirsten Barta and James Kujawa, Hennepin County Environment and Energy (HCEE); Brian Vlach, Three Rivers Park District (TRPD); Ed Matthiesen and Lucius Jonett, Wenck Associates; and Amy Juntunen, JASS.

Also present: Jesse and Cathy Hilary and Mark Kjolhaug, Kjolhaug Environmental Services for project 2018-011W; and John Dailing, Windsong Farm Golf Club, and Derek Lash, EOR Inc. for project 2018-014.

2. AGENDA. Motion by Daniels, second by McLaughlin to approve the agenda as presented. *Motion carried unanimously.*

3. CONSENT AGENDA. Motion by Daniels, second by McLaughlin to approve the Consent Agenda:

a. August Regular Meeting Minutes.*

b. October Monthly Claims/Treasurer's Report.* Claims total \$9,027.45.

Motion carried unanimously.

4. ACTION ITEMS.

a. Project Review 2018-011W Hilary Wetland Replacement Plan.* This is an existing 20-acre lot located on the south side of Town Hall Drive just south of the Highway 55 intersection. The landowners are proposing to build a home on the lot. To achieve access into the lot, their preferred driveway location will impact 3,968 SF of a type 2/3 wetland basin (fresh wet meadow/shallow marsh).

A TEP was convened August 23, 2018 to discuss the driveway location and sequencing plan for the project and recommends approval of the Hilary driveway permit application. Half of the wetland replacement credits will be purchased from the Ball Wetland within the Pioneer-Sarah Creek watershed and the other half will be purchased in Stearns county, meeting the 2:1 replacement requirement. Staff recommends approval conditioned on Commission receipt of a letter of credit or cash escrow of \$12,000 if the wetland impacts begin prior to BWSR certification of purchase of wetland credits. Motion by McLaughlin, second by Daniels to approve project 2018-011W with that condition. *Motion carried unanimously.*

b. Project Review 2018-013 Windsong Golf Course.** This project will take place on the golf course property on both sides of County Road 6. They propose to reconstruct their existing practice facility and clubhouse service access road, reconstruct their existing main parking lot and construct a new event overflow parking lot.

This project will create approximately 40,000 SF of new impervious surface. However, the disconnection from pipe or other impervious surfaces allows for about 33,000 SF in stormwater credits. All runoff from the overflow parking is being directed over reinforced turf and other vegetation with filter material underneath it. All stormwater will be directed overland for 500-1,000 feet before reaching a detention basin or other resources. This project will maintain or reduce runoff rate, volume and nutrients from the property.

Greenfield • Independence • Loretto • Maple Plain • Medina • Minnetrista

*Included in meeting packet.

Staff recommends approval of the project with the recommendation to also install grassed waterways to the north of the overflow parking in the channelized agricultural area draining to Fox Lake. Motion by Fay, second by McLaughlin to approve project 2018-013 per Staff recommendation with the hard suggestion of installing grassed waterways in the agricultural area draining to Fox Lake. *Motion carried unanimously.*

c. PRAP Response Letter.* Motion by McLaughlin, second by Daniels to approve the PRAP Response letter and send to BWSR. *Motion carried unanimously.*

d. Minnetrista's Local Water Management Plan* was first submitted and reviewed by Staff in April, with additional review and comment in July. The final update has addressed all issues. The City has stated they will update their buffer ordinances and implement a livestock ordinance within 180 days and update their implementation plan and CIP to include information from the WRAPS study. Staff recommends approval. Motion by McLaughlin, second by Daniels to approve the Minnetrista Local Plan. *Motion carried unanimously.*

5. OPEN FORUM.

Vlach and Jonett gave a presentation on the **Baker Park Ravine Project**. Due to a required extensive review process with the Army Corps of Engineers, this project will not begin until October 2019. Jonett provided a summary of the design, existing conditions, and project timelines. Jonett will make the PowerPoint presentation available to Commissioners to be shared with their cities.

6. OLD BUSINESS.

7. NEW BUSINESS.

8. WATERSHED MANAGEMENT PLAN.*

Local Plan – Greenfield.* Staff comments were forwarded to the City in August. No update has been received to date.

9. STAFF REPORT.* Lake sampling has been completed for 2018. A zebra mussel survey was completed on Lake Independence this fall. Data tracking movement for the carp study has not been downloaded yet, but the data loggers are collecting information.

10. EDUCATION.

11. GRANT OPPORTUNITIES.

a. The BWSR Watershed-based funding work plan* is included in the meeting packet. The project will include the Lake Ardmore BMP project. The Watershed-based funding grant will cover \$58,317 of the total project cost of \$74,062. The Commission's CIP fund and Hennepin County grants total \$13,745 and the City of Medina's cost-share is \$2,000.

b. Focus Group Meeting Summary.* A focus group of WMOs met on September 13, 2018 to discuss the watershed-based funding pilot rolled out in 2018. A summary of that meeting is included in the meeting packet.

12. COMMUNICATIONS.

The Commission received a **Request for Metric Data** from the Hennepin County Board of Commissioners. Barta created the metrics document and will present it to the Board on November 6, 2018. The County Board is unfamiliar with the purpose of the watersheds and concerned with approving levies for watershed funding and not seeing immediate results in water quality. A full report will be available once the County Board approves it, expected for the December Commission meeting.

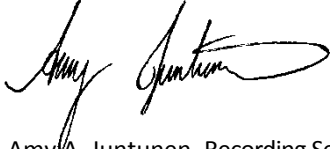
13. COMMISSIONER REPORTS.

14. OTHER BUSINESS.

The **next regular meeting** is scheduled for November 15, 2018.

15. **ADJOURNMENT.** There being no further business, motion by McLaughlin, second by Daniels to adjourn. *Motion carried unanimously.* The meeting was adjourned at 8:25 p.m.

Respectfully submitted,



Amy A. Juntunen, Recording Secretary
AAJ:tim

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